



## WEST BERGHOLT PARISH COUNCIL

# Minutes of the Parish Council Meeting Held in the John Lampon Hall on 26<sup>th</sup> October 2011 at 7.30p.m.

Chair	Andrew Savage
Parish Councillors Present	Jenny Church, Bernard Colbron, Sue Day, Liz Harrington, David Short and Harry Stone
Parish Clerk	Val Walsom
Borough Councillors Present:	Councillor Harrington

- 1 **Apologies for Absence** Apologies were received from John Gili-Ross, Chris Stevenson and Bob Tyrrell.
- 2 **Declaration of Interest** There were no declarations of interest.
- 3 **Minutes** The minutes of the meeting held on 28<sup>th</sup> September 2011 were approved with no amendments.
- 4 **Public - 'Have your say'** There were no members of the public present.
- 5 **Borough Councillor's Report**

Councillor Harrington advised that:

  - CBC has a phone number to contact if any Travellers are seen in the area.
  - CBC held an extraordinary meeting to discuss the future of the activity centre for the elderly in Colchester. It was agreed that the centre would be kept open but would not be funded by CBC. It is expected that it would be funded through a charitable trust in the future.
  - A scaled down planning application for 5 Hall Road has now been approved by CBC planners.
  - A planning application is due to be lodged for 128 homes at Iron Latch Woods, Eight Ash Green. The developer, Hopkins Homes, will preserve the area of the woods not to be developed as woodland. The area for development is situated between the Halstead Road and the railway line.
- 6 **Progress Reports for Information** Forthcoming courses, workshops and events:  
There was no correspondence to discuss.
- 7 **Village Bulletin, Website and Communications**

**Village Bulletin** - There is a queue of 10 prospective advertisers. The December issue is progressing well. This will be the last issue at the current cost. Quotes are currently being sought for next year.

**Website** - The latest report had been distributed. Dave Kingaby would like to see more news on the website.

**Communications** - The first Newsletter will be published w/c 01/11/11. A resident has suggested setting up an oil co-operative within the village for bulk purchasing heating oil. This would reduce the cost of oil for residents.

- 8 **Planning and Development** Minutes of the Planning and Development committee meeting held on 19/10/11 were received.  
There were no further comments.
- 9 **Parish Plan** **The Parish Plan** - There was no meeting report to report on. A meeting is due to take place next week.  
**Broadband Update** - County Broadband's advert in Heathlands Firework programme indicates that there are 35mb available.
- 10 **Environment and Highways** Minutes of the Environment and Highways committee meeting held on 13/10/11 were received.
- It was proposed by DS, seconded by JC and agreed by all present to apply for a Big Society Grant to purchase a wooden gazebo youth shelter at a cost of approximately £8,000. The siting of this to be agreed.
  - It was agreed that Gary Walls would be asked to cut back a hedge on Chapel Lane which is not the responsibility of the adjacent property owner.
  - TPOs are now in place for relevant trees in the village including the oak tree in Mumford Road. There was a discussion about who is responsible for cutting back a damaged tree in Firmins Court. This will be addressed as a matter of urgency.
  - JC and HS will have a meeting with members of Spring Wood to discuss their future plans.
- Severe Weather Policy** - More volunteers are needed to distribute salt which is still to be delivered. A local landscape company has offered to help with the distribution but there will be a cost involved. A quote will be sought. It is thought that ECC will supply the necessary equipment for distribution i.e. shovels, high visibility equipment etc.
- 11 **Traffic Working Party** There was no meeting to report on. A meeting between Neil Matthews, Headteacher of Heathlands, DS and HS did not take place. However, HS distributed a discussion document about traffic flow in the village, particularly around the school. Parish Councillors were asked for feedback on the document and a further meeting will be arranged with Neil Matthews.
- 12 **Premises and Recreation** Minutes of the Premises and Recreation committee meeting held on 13/10/11 were received.
- BC attended the RCCE Conference on village halls. He learnt that changes in the charges for Performing Rights will be notified to Parish Councils in due course.
  - Specification for a projector in the John Lampon hall has been agreed. However further investigation is needed for the main hall projector.
- MUGA**
- The cost of lighting needs to be monitored to ensure that costs are being met by the purchase of tokens.
- 13 **Finance and Policy Advisory** The accounts for September 2011 were presented as follows:  
The General Account showed 106% income, 27% general expenditure, 31% environment expenditure and 29% expenditure overall.  
The Hall Account showed 49% income and 47% expenditure.
- Budgets are currently being worked on.
  - AS is to attend a meeting with Councillor Dopson, CBC to discuss budgets and financial support by CBC to Parish Councils over the next few years.

## Expenditure

It was proposed by HS and seconded by DS to make the following payments:

Payment Details	Expense Purpose	Amount
GENERAL ACCOUNT		
Ernest Doe	Environment expenditure and lawn mower repairs	313.17
CBC	Fee for uncontested election	58.20
T &LC	Reduce Ash tree at Orpen Hall	576.00
Inland Revenue	Income Tax	128.20
Audit Commission	Annual Audit	480.00
ORPEN HALL ACCOUNT		
J Mayhew	Cleaning/Admin expenses	7.99
Mike's Cleaning	Cleaning	525.00
EKB Contracts	Electrical repairs	107.34
The Fire Extinguisher Man	Service fire extinguishers	89.94
Maguire & Hillyard	Retention for roof repairs	337.90
Roofing		

Salary payments were made to Val Walsom, Gary Walls and Stephen Cook from the General Account and June Mayhew from the Hall Account.

- 14 **Correspondence** There was no additional correspondence to discuss.
- 15 **Consideration of Items for the Next Meeting** Highways issues around Heathlands Primary School.
- 15 **Date of Next Meeting** 23<sup>rd</sup> November 2011

Signed:

Date:

Position on Parish Council: