



## WEST BERGHOLT PARISH COUNCIL

### Minutes of the Parish Council Meeting

Held in the John Lampon Hall on 27<sup>th</sup> July 2011 at 7.30p.m.

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|------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Chair                        | John Gili-Ross                                                                                                           |
| Parish Councillors Present   | Jenny Church, Bernard Colbron, Liz Harrington, Andrew Savage, David Short, Chris Stevenson, Harry Stone and Bob Tyrrell. |
| Parish Clerk                 | Val Walsom                                                                                                               |
| Borough Councillors Present: | Councillor Harrington, Councillor Willetts (arrived 8p.m.), 2 members of the public                                      |
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|---|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <b>Apologies for Absence</b>                        | Apologies were received from Sue Day.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2 | <b>Declaration of Interest</b>                      | BT declared an interest in a planning application which was discussed at the meeting of the Planning and Development Committee on 20 <sup>th</sup> July 2011.                                                                                                                                                                                                                                                                                                                                          |
| 3 | <b>Minutes</b>                                      | The minutes of the meeting held on 22 <sup>nd</sup> June 2011 were approved with no amendments.                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4 | <b>Public - 'Have your say'</b>                     | A resident highlighted the poor condition of Albany Road including weeds, dog fouling and parking on junctions.                                                                                                                                                                                                                                                                                                                                                                                        |
| 5 | <b>Borough Councillor's Report</b>                  | Councillor Harrington advised that ECC Highways department has been informed about the poor condition of Albany Road. The next Speedwatch training session takes place on 29 <sup>th</sup> July 2011 at 4.15p.m. in the Orpen Hall. The Hill House Farm access application has been approved with strict conditions, restricting use for agricultural vehicles and users of Bouncibility only. CBC is looking at reducing speed limits on Bures Road.                                                  |
| 6 | <b>Progress Reports for Information</b>             | Forthcoming courses, workshops and events:<br>Augustine Courtauld Trust Awards - not relevant to the PC<br>ECC - Chitts Hill Closure overnight on 31/7/11.                                                                                                                                                                                                                                                                                                                                             |
| 7 | <b>Village Bulletin, Website and Communications</b> | <b>Village Bulletin</b> - There is a queue of prospective advertisers.<br><b>Communications</b> - The principal issue appears to be how to let people know how they can get information about the village. It was agreed to trial producing a monthly newsletter to be made available in local outlets. This to commence in October. Other ideas included publicising the website and an email database for distribution of a newsletter.<br><b>Website</b> - The monthly report had been distributed. |
| 8 | <b>Planning and Development</b>                     | Minutes of the Planning and Development committee meeting held on 20/07/11 were received.<br>There were no further comments.                                                                                                                                                                                                                                                                                                                                                                           |
| 9 | <b>Parish Plan</b>                                  | <b>The Parish Plan</b> - There was no meeting to report on.<br><b>Broadband Update</b> - JG-R and CS attended the Essex Parishes Implementation Conference. There is great interest from more than 100 parishes in Essex.<br>The PC will ask County Broadband (CBB) to extend their connection numbers                                                                                                                                                                                                 |

in the village to ensure a return on the investment. A meeting will be arranged with CBB to discuss this. CBC has announced that CBB will be one of 4 companies that will be part of Digital Colchester and they will provide the rural communities in the Borough. This initiative will give CBB access to CBC buildings in Colchester which may aid access in West Bergholt. ECC has started to produce a County-wide broadband implementation plan.

- 10 **Environment and Highways** Minutes of the Environment and Highways committee meeting held on 14<sup>th</sup> July 2011 were received.
- Fly tipping is still a problem
  - Work has been completed around the hall and village by the village handymen
  - A meeting to be arranged with Neil Matthews, headteacher of Heathlands School, to discuss traffic and parking issues around New Church Road, including the possibility of a voluntary one way system for parents at busy times of the school day. The Planning Application to increase the size of the school will be an opportunity to voice any issues
  - An opportunity to raise parking issues with the Police is available during regular visits by our PCSO
  - A letter was received from a resident requesting a dog bin at the junction of Bourne Road/Queens Road/Whitehouse Lane. This will be discussed by the committee
  - Proposals have been made for a new Trust by The River Colne Countryside Trust. A meeting is being held on 20/9/2011.
  - A landscape gardener has been appointed to deal with removing and replacing turf on Poors Land for the Fireworks event.
- 11 **Traffic Working Party** There was no report.
- 12 **Premises and Recreation** Minutes of the Premises and Recreation committee meeting held on 14<sup>th</sup> July 2011 were received.
- Zurich has agreed to pay for the wall damaged by a Greene King lorry at the Orpen Hall
  - Members of the PC visited East Bergholt Snooker Club to look at their acoustic sound proofing. It was agreed that this would be suitable for the John Lampon Hall. The proposed suppliers will be asked for more advice. It is hoped that the project will be completed during the summer holiday. Harry Stone advised that a member of BYG is looking into the possibility of a further grant for the project.
  - Richard Gray has nearly completed his report for the works to the hall kitchen.
  - Mike's Cleaning has quoted approximately £1,000 to resurface the floors of both halls. This was agreed
- MUGA**
- The feasibility of a football goal alongside the MUGA is being investigated
  - The number of members of the MUGA is increasing and casual use is also going well.
  - £3,850 has been handed over by the WBMSC.
  - An expert is to be asked to look at the surface and advise about the possibility of cleaning it.
- 13 **Finance and Policy Advisory** The accounts for June 2011 were presented as follows:  
The General Account showed 49% income, 25% general expenditure, 15% environment expenditure and 21% expenditure overall.  
The Hall Account showed 30% income and 23% expenditure.

- Grants - £15,000 is available from The Big Society Community Fund. There is a limit of £10,000 for both the Quick Response Capital Fund and Revenue Fund. It was suggested that equipping both halls with overhead projectors and screens would be a suitable project and will be pursued. A local supplier will be contacted for a quote
- AS will respond to the Consultation on the distribution of the Revenue Fund Grant from CBC
- The 30 year agreement for the Scout Hut is coming to an end in March 2012. It was agreed to begin the process of renewal in good time.

### Expenditure

It was proposed by AS and seconded by HS to make the following payments:

Payment Details	Expense Purpose	Amount
<b>GENERAL ACCOUNT</b>		
Design Clark	MUGA signs	120.00
St Helena Hospice	Quiz donation	311.00
Ernest Doe	Garden accessories	29.95
Gary Walls	Environment expenses	80.73
Steve Cook	Environment expenses	135.20
Inland Revenue	Income Tax	72.60
FST	Tokens for MUGA	35.00
<b>ORPEN HALL ACCOUNT</b>		
Mike's Cleaning Services	Cleaning	550.00
PDS	Clear wasps nest	48.00
Elanar Technical Services	Boiler maintenance	596.99
K A Hockley	Replace window	270.00
June Mayhew	New padlock	9.95
John Gili-Ross	Lock box for Speedwatch	29.60

Salary payments were made to Val Walsom, Gary Walls and Stephen Cook from the General Account and June Mayhew from the Hall Account.

- 14 **Correspondence** There was no additional correspondence to discuss.
- 15 **Consideration of Items for the Next Meeting** Severe Weather Policy.
- 15 **Date of Next Meeting** 28<sup>th</sup> September 2011

Signed:

Date:

Position on Parish Council: