



## W E S T B E R G H O L T P A R I S H C O U N C I L

### Minutes of the Parish Council Meeting

Held in the John Lampon Hall on 22<sup>nd</sup> June 2011 at 7.30p.m.

Chair John Gili-Ross  
 Parish Councillors Present Bernard Colbron, Sue Day, Liz Harrington, Andrew Savage, Chris Stevenson, Harry Stone and Bob Tyrrell.  
 Parish Clerk Val Walsom

Borough Councillors Present: Councillor Willetts and Councillor Harrington (arrived 8.30p.m.)

- 1 **Apologies for Absence** Apologies were received from Jenny Church and David Short.
- 2 **Declaration of Interest** There were no declarations of interest.
- 3 **Minutes** The minutes of the meetings held on 25<sup>th</sup> May 2011 were approved with no amendments.
- 4 **Public - 'Have your say'** There were no members of the public present.
- 5 **Borough Councillor's Report** Councillor Willetts reported that from 11<sup>th</sup> July 2011 collection of refuse will be over 4 days per week excluding Monday. This will not affect West Bergholt residents, who will still have Friday collections. CBC Street Services will notify all residents and information is on their website. Colchester Skip Hire's Planning Application has been refused. This is largely because European directives coming into force require waste sorting to be carried out indoors and Colchester Skip Hire does not have this facility. Also, there is no funding available to carry out repairs to the lanes around the facility which may be damaged by the large vehicles used. CBC is working on a Digital Strategy. However, nothing substantial has been tabled as yet.
- 6 **Committee Membership** There are no changes to the committees' membership other than Liz Harrington will sit on the Premises and Recreation committee and the newly formed Communications sub-committee (see item 8).
- 7 **Progress Reports for Information** Forthcoming courses, workshops and events:  
 RCCE - AGM 06/07/11  
     Your Hall Your Future Workshop  
     Nominations for election to the Board of Trustees - Chris Stevenson has put his name forward  
 EALC - AGM 27/09/11  
     Councillor Training Day 2 14/09/11 - Bob Tyrrell to attend  
     Buckingham Palace Garden Party nominations  
     Competitions: Communications/Website/Localism in Action/Training /Working with the Community.  
     The Parish Council will enter Communications, Website, Localism in Action and Training

- 8 **Village Bulletin, Website and Communications** Village Bulletin - the latest edition is now online and has received positive comments.  
The Village Quiz takes place on Saturday 25<sup>th</sup> June 2011.  
Communications - The need to raise communication co-ordination across the village was discussed. A sub-committee will be formed. The sub-committee will discuss whether or not communication is an issue and how to move forward if it is. It will report back to the Premises and Recreation committee.
- 9 **Planning and Development** Minutes of the Planning and Development committee meeting held on 15/06/11 were received.  
There were no further comments.
- 10 **Village Design Statement** The Village Design Statement had been distributed and was adopted by the Parish Council.
- 11 **Parish Plan** **The Parish Plan** - There was no meeting to report on. The Parish Plan needs to be refreshed in communication with Parish Planners.  
**Broadband Update** - More than 60 homes in the village now have County Broadband. A second link has been installed into the village which has doubled the available bandwidth. A further bandwidth upgrades is planned It is expected that the school access point will provide further availability for homes to the north of the village. Customer services needs to improve.
- 12 **Environment and Highways** There was no meeting this month.
  - A letter has been sent to a resident in Chapel Lane to ask for a hedge to be cut back. This is now encroaching dangerously into the road.
  - The Gardeners Association has offered to provide planting around the Village Sign through a grant from the Royal Horticultural Society. They will be asked if they will be willing to maintain the area in the future.
- 13 **Traffic Working Party** Jennifer Gudka from ECC who was working with the PC on Highways issues has now moved on. She has indicated that she will still be able to offer assistance to the Parish Council.  
ECC Highways will not be objecting to the proposed access road at Hill House. However, this still remains a planning issue.
- 14 **Premises and Recreation** Minutes of the Premises and Recreation committee meeting held on 9<sup>th</sup> June 2011 were received.
  - A quote of £225 has been received to repair a broken window. It was agreed not to claim on the insurance for this
  - The hall and field are being hired for 4 days to hold a summer school during the school holiday
  - A letter will be sent to the Social Club about outstanding bills.
  - Acoustic treatment for the John Lampon Hall - After tests the suppliers have advised that the top and the slope of the ceiling will need treatment. The cost will be £4200. A grant of £2000 has already been approved. Members of the PC will visit a hall in East Bergholt to look at the finished product and judge whether it is aesthetically suitable for the John Lampon Hall.

**MUGA** - Funds from the West Bergholt Millennium Sports Club are still to be handed over as well as equipment. Problems include:
  - How to get the tokens out of the electric light metre
  - The Co-op is receiving phone calls about bookings which is not

acceptable

- Regular notification to members of the gate combination. The Clerk will be advised of the numbers as a central point of contact if members don't receive notification.

15 **Finance and Policy Advisory**

The accounts for May 2011 were presented as follows:  
The General Account showed 48% income, 20% general expenditure, 8% environment expenditure and 16% expenditure overall.  
The Hall Account showed 22% income and 11% expenditure.  
ECC - Big Society Fund has funding available for Capital projects and Direct Response revenue projects. AS will look into this.  
West Bergholt's share of Section 106 funding is £12,500. The Planning and Development committee will look into registering an interest with the Borough Council to set aside the funding towards the purchase of land for recreation facilities for the village.

**Expenditure**

It was proposed by AS and seconded by BC to make the following payments:

<b>Payment Details</b>	<b>Expense Purpose</b>	<b>Amount</b>
<b>GENERAL ACCOUNT</b>		
RGO Hollock	Notice board for the MUGA	291.66
RCCE	Membership	80.00
C & S Matthews	Replace gate and post	150.46
Mail Boxes Etc	Village Bulletin	639.00
Anglian Water	Water Rates - Poors Land	33.20
Inland Revenue	Income Tax	72.40
Bluebells	Donation	100.00
EALC	New Councillor file	17.00
<b>ORPEN HALL ACCOUNT</b>		
Mike's Cleaning Services	Cleaning	575.00
Acetech Security	CCTV	2318.40
Elanar Technical Services	Boiler maintenance	292.06
Metro Rod	Drains - Water jetting	162.00

Salary payments were made to Val Walsom, Gary Walls and Stephen Cook from the General Account and June Mayhew from the Hall Account.

16 **Correspondence**

Parish Broadband Conference - 18/07/11 - JG-R and CS to attend.

14 **Consideration of Items for the Next Meeting**

Communications.

15 **Date of Next Meeting**

27<sup>th</sup> July 2011

It was agreed that there will be no meeting in August.

Signed:

Date:

Position on Parish Council: