



## W E S T B E R G H O L T P A R I S H C O U N C I L

### Minutes of the Parish Council Meeting Held in the John Lampon Hall on 23<sup>rd</sup> February 2011 at 7.30p.m.

Chair John Gili-Ross  
 Parish Councillors Present Sally Butcher, Jenny Church, Bernard Colbron, Sue Day, Andrew Savage, David Short, Chris Stevenson, Harry Stone and Bob Tyrrell.  
 Parish Clerk Val Walsom  
 Borough Councillors Present: Councillor Tod, Councillor Willetts  
 1 member of the public

- 1 **Apologies for Absence** Apologies were received from Peter Sleigh.
- 2 **Declaration of Interest** There were no declarations of interest.
- 3 **Minutes** The minutes of the meeting held on 26<sup>th</sup> January 2011 were approved with no amendments.
- 4 **Borough Councillor's Report** Councillor Willetts advised that:
  - Despite lobbying, CBC has agreed to cut the Parish Support Grant by 50% and CBC spending is down 6%.
  - Preparations for the Census are underway. However, recruiting personnel to carry out the work is proving difficult.
  - Councillor Willetts and David Short met with representatives from Colchester Borough Homes to inspect the municipal housing areas within the village. Armoury Road and the flats in Bradbrook Cottages are in an appalling state. A maintenance project is needed to improve the road. However, it is unclear who will be responsible for this. Remedial work has been carried out to fill some of the larger pot holes. John Gili-Ross advised that according to ECC Highways, the road is the responsibility of CBH. David Short will communicate with CBH about clearing and maintaining the area around the flats. Gary Walls may be asked to help with this if necessary.
- 5 **Progress Reports for Information** EALC Courses - Health and Safety Course - 30/03/11  
 Allotments Day - 10/03/11  
 Law and Procedures Course - 02/03/11  
 Council Finance Course - 24/03/11  
 It was agreed that West Bergholt will not enter the Best Kept Village competition this year.
- 6 **Planning and Development** Minutes of the Planning and Development committee meeting held on 16/02/11 were received.
  - The Village Design Statement is in its final draft. 10 - 12 statements have been drafted to help with future planning decisions. ECC and CBC have made comments.
  - There are no further developments with regard to the Solar Farm.

- 7 **Parish Plan** A Parish Plan monitoring report is currently being written. This will be discussed at a Parish Council meeting later this year.  
**Broadband Update** - A quality monitoring meeting will take place on 7<sup>th</sup> March. There is concern about the time it is taking County Broadband to communicate with residents regarding an installation date. There is also a major capacity issue. It was agreed there needs to be better communication between County Broadband and residents which will be raised at the quality meeting.  
The legal agreement has been signed and final payment has been made.
- 8 **Environment and Highways** Minutes of the Environment and Highways committee meeting held on 10/02/11 were received.
- Gary Walls has agreed to construct practice goal posts with nets for the Lorkin Daniell Field. Current Health and Safety standards will need to be strictly adhered to. Costs to be agreed before the work proceeds.
  - There are problems with access onto the MUGA following the purchase of combination locks.
  - CBH will contact Gary Walls to get access to the Mumford Road garage to make repairs to the leaking roof.
  - Complaints have been received about excessive dog mess around the village streets. Sue Day agreed to contact the Dog Warden to arrange their attendance in the village as often as possible. It is likely that they will give on the spot fines should they catch any offenders. Sue will also look at alternatives means to address this issue. A campaign against dog fouling will be published in June's Village Bulletin.
- 9 **Traffic Working Party** ECC Highways Department apologised for the lack of feedback following their meeting with the Traffic Working Party met to look at traffic around the school. A Highways and Transportation Update document was received which will be distributed to members of the Parish Council for information.
- 10 **Premises and Recreation** Minutes of the Premises and Recreation committee meeting held on 10/02/11 were received.
- The installation of cycle racks is being put on hold until possible remodelling of the hall entrance has been decided.
  - It was agreed to proceed with updating the CCTV system at a cost £1932. The new system will have capability to add further cameras as required, particularly covering the MUGA. An annual maintenance contract will be set up.
  - Bernard Colbron and June Mayhew have been carrying out high-level dusting in the halls. Special equipment has been purchased for the work.
- MUGA** - A meeting has been arranged between members of the PC and the current MUGA committee. A letter has been received from a resident enquiring about the future of the MUGA. A response has been made.
- 11 **Finance and Policy Advisory** The accounts for January 2011 were presented as follows:  
The General Account showed 95% income, 91% general expenditure, 64% environment expenditure and 81% expenditure overall.  
The Hall Account showed 110% income and 79% expenditure.
- Public Works Loan repayments will be paid from the General Account this year to allow for £5000 to be allocated towards roof repairs from the Hall Account.
  - It was agreed to make the following donations this year:  
£150 to the Methodist Church  
£450 to the Cricket Club upon confirmation of the purchase of a lawn mower.

Harry Stone has advised that the Flower Club has funds available for a donation. He will report to them the Parish Council's decision.

### Expenditure

It was proposed by AS and seconded by BC to make the following payments:

Payment Details	Expense Purpose	Amount
<b>GENERAL ACCOUNT</b>		
David Short	Padlocks for MUGA	46.54
Inland Revenue	Tax/NI	91.49
Andrew Savage	Ink cartridge	15.92
Design Clark	Signs for Hall	70.00
S Cook	Removing pond weed	75.00
Harry Stone	Ink cartridge	4.99
Zurich	Advisory Service	174.00
Anglian Water	Poors Land/Allotments	150.95
John Gili-Ross	Expenses/keys/ink cartridge	150.00
<b>ORPEN HALL ACCOUNT</b>		
Mike's Cleaning Services	Cleaning	525.00
AtoZ	Cleaning materials/Urns	181.54
Roberts Cleaning Services	Window cleaning	25.00
S J Andrews	Electrical work	507.24
CBC	Premises licence	70.00
AtoZ Supplies	Cleaning materials	27.23

Salary payments were made to Val Walsom, Gary Walls and Stephen Cook from the General Account and June Mayhew from the Hall Account.

- 12 [Village Bulletin and Website](#) The latest edition of the Village Bulletin is about to be delivered. However, more deliverers are needed. There is a waiting list for advertisers. The editor is often contacted via the Bulletin to help trace ancestors. The monthly Website report had been distributed. The Village Bulletin is the second most looked at page.
- 13 [Correspondence](#) Essex County Council - Copy of amendment to Register Unit Number VG22 - West Bergholt Village Green
- 14 [Consideration of Items for the Next Meeting](#) Severe Weather Policy - Policy to be circulated before the meeting. Annual Parish Meeting.
- 13 [Date of Next Meeting](#) 23<sup>rd</sup> March 2011.

Signed:

Date:

Position on Parish Council: