



## W E S T B E R G H O L T P A R I S H C O U N C I L

### Minutes of the Parish Council Meeting

held in the John Lampon Hall on 27<sup>th</sup> October 2010 at 7.30p.m.

Chair	Bob Tyrrell
Parish Councillors Present	Sally Butcher, Jenny Church, Bernard Colbron, Andrew Savage, Chris Stevenson, David Short and Harry Stone
Parish Clerk	Val Walsom
Borough Councillors Present:	Councillor Tod, Councillor Willetts Marcus Harrington

- 1 **Apologies for Absence** Apologies were received from Sue Day, John Gili-Ross and Peter Sleigh.
  
- 2 **Declaration of Interest** There were no declarations of interest.
  
- 3 **Minutes** The minutes of the meeting held on 22<sup>nd</sup> September 2010 were approved with no amendments.
  
- 4 **Borough Councillor's Report** Councillor Willetts advised that:
  - The Government Planning Inspector has rejected a scheme to build 30 houses on land off Armoury Road. A Local Employment Zone at Pattens Yard, Nayland Road has been approved.
  - The Chief Executive of BT has responded to the theft of cables earlier this year. The project was completed some months ago. However, this may not completely eradicate the thefts in the future.
  - The Borough Council is in dire straits financially with a 7.5% reduction in Government support expected next year. This will inevitably be passed on to Parish Councils. However, Parish Council Precepts have not been capped.
  
- 5 **Progress Reports for Information**

EALC Courses - Chairman's Day 2 - 16/11/10  
 Employment Issues Course - 10/11/10  
 RCCE - Action Planning Training - 22/11/10  
 CBC - Cost of next year's Parish Council elections will be contested £750, uncontested £57  
 Letter from Mr Archer requesting knowledge of the location of searchlights during World War II. The Clerk will look into this and respond.
  
- 6 **Planning and Development**

Minutes of the Planning and Development committee meeting held on 20/10/10 were received.  
 Inspector's report referring to Pattens Yard Local Employment Zone:

  - New allocation - to be limited to the lawful use of the site
  - Site should be well screened to reduce the impact on the landscape
  - Landscaping, including improved hard surfacing, required as part of any redevelopment
  - There is a population of Great Crested Newts close to the site: an ecological survey will be required as part of any future proposals for the site.

The PC will engage with CBC Planners to determine what the current status is, and what happened to the last PA to regularise the use of the site.

- 7 **Parish Plan** **Broadband Update** - 180 packs have been posted to residents from the survey. CS has also sent out 50 emails. 23 firm orders have been received. Flyers to be distributed to every household. Installations will begin in November. Currently there is only one community access point. However, several residents have volunteered to have community access points on their properties.  
A report on the updated action plan will be brought to the PC at a future meeting.
- 8 **Environment and Highways** Minutes of the Environment and Highways committee meeting held on 14/10/10 were received.  
  - The Allotments Committee has drawn up a Constitution which will be agreed at the next PC meeting.
  - It was agreed to pollard the Willow tree by the Queens Head Pond at a cost of £564.
  - A request from a resident to install further pedestrian crossings in the village will be considered by the Traffic Working Party.
- 9 **Traffic Working Party** There was no report from the Traffic Working Party.  
When contacting ECC with any issues CS advised that it is important to separate maintenance/improvement issues from traffic improvement schemes.
- 10 **Premises and Recreation** Minutes of the Premises and Recreation committee meeting held on 14/10/10 were received.  
  - Mike's Cleaning Services has successfully completed the 6 month probation period.
  - Insurance Claim - a meeting between the Structural Engineer and the Loss Adjuster to be arranged.
MUGA - A new management team is to be created to run the MUGA. A local tennis coach is interested in being part of this team. It was suggested that at least one member of the PC and somebody from the Football Club should be represented on the management team. Access to the facility needs to be made easier including on-line booking and new lighting procedures. Funding needs to be set aside for large maintenance projects such as resurfacing. A Constitution will be drawn up. It was agreed that this should be taken forward.
- 11 **Finance and Policy Advisory** The accounts for September 2010 were presented as follows:  
The General Account showed 48% income, 56% general expenditure, 33% environment expenditure and 47% expenditure overall.  
The Hall Account showed 55% income and 55% expenditure.  
  - A request from the West Bergholt Methodist Church for a donation will be discussed in February.
  - The Social Club has cleared all its debts except its share of the insurance for the last two years, which will be paid back in instalments.
  - A grant application to be made to the CIF for noise absorption treatment to the John Lampon Hall.

#### **Expenditure**

It was proposed by AS and seconded by BT to make the following payments:

<b>Payment Details</b>	<b>Expense Purpose</b>	<b>Amount</b>
<b>GENERAL ACCOUNT</b>		
David Short	Fencing mesh for the MUGA	146.19
Ernest Doe and Sons	Environs items	21.09
West Bergholt Methodist	Bus Shelter site rent	90.00
Inland Revenue	Tax/NI	91.49

ORPEN HALL ACCOUNT

Mike's Cleaning Services	Cleaning	525.00
D Short	Hall maintenance materials	31.84
Tey Electrical Services	Stage lighting repairs and inspection	380.93
RCCE	Maintaining Your Hall	9.50
The Fire Extinguisher Man	Service fire extinguishers	94.00
AtoZ Supplies	Cleaning materials	75.91
J Mayhew	Lock repairs	81.08

Salary payments were made to Val Walsom, Gary Walls and Stephen Cook from the General Account and June Mayhew from the Hall Account.

- 12 [Village Bulletin and Website](#) The deadline for the next edition is 1<sup>st</sup> November. It may be necessary to increase the size of the bulletin next March to enable inclusion of all prospective advertisers. BC is receiving emails from readers of the bulletin from other areas of the UK and overseas. The website report had been distributed.
- 13 [Correspondence](#) There were no items of correspondence.
- 14 [Consideration of Items for the Next Meeting](#) The future of the MUGA.
- 13 [Date of Next Meeting](#) 24<sup>th</sup> November 2010.

Signed:

Date:

Position on Parish Council: