



W E S T B E R G H O L T P A R I S H C O U N C I L

Minutes of the Parish Council Meeting

held in the John Lampon Hall on 22nd September 2010 at 7.30p.m.

Chair John Gili-Ross
 Parish Councillors Jenny Church, Bernard Colbron, Andrew Savage, Chris Stevenson, Peter Present
 Sleigh, Harry Stone and Bob Tyrrell
 Parish Clerk Val Walsom
 Borough Councillors Present: 1 member of the public

- 1 **Apologies for Absence** Apologies were received from Sally Butcher and David Short.
- 2 **Declaration of Interest** There were no declarations of interest.
- 3 **Minutes** Amendment to Item 7: 'There was a discussion about County Broadband'. Following this amendment the minutes of the meeting held on 25th August 2010 were approved.
- 4 **Borough Councillor's Report** There was no report.
- 5 **Progress Reports for Information** EALC Courses - Chairman's Day 1 - 19/10/10
 Law and Procedures Course - 12/10/10
 Election Day - 03/11/10
 Making the Links Conference
 RCCE - Village Hall and Community Buildings Conference - 16/10/10
 The benefits of training were discussed. It was agreed to set aside a budget for this purpose each year and to review our training policy.
- 6 **Planning and Development** Minutes of the Planning and Development committee meeting held on 08/09/10 were received.
 Timing of the meetings was discussed as holding meetings monthly does not tie up with the 21 - 24 day consultation period given to Parish Councils.
 The Village Design Statement will be moving forward later in the year.
 Comments have been received from ECC and CBC.
- 7 **Parish Plan** A meeting was held in September. The Action Plan has been reviewed and a monitoring report is to be drawn up. Meetings will be wound down to four per year. The Parish Plan will be refreshed after the PC election next year.
Broadband Update - A Heads of Agreement document has been drawn up between County Broadband and the PC. County Broadband has installed the first access point in West Bergholt. Residents can register their interest on the County Broadband website and it is hoped that users will start to be connected this month.
- 8 **Environment and Highways** Minutes of the Environment and Highways committee meeting held on 09/09/10 were received.
 - Work has been completed on the encroachment onto the Lorkin Daniell Field from a property in Mumford Close.
 - Large potholes in Armoury Road have been repaired. However,

complaints have been received that the work is sub-standard. The committee will look at the work.

- A garage in Mumford Close has been rented to store maintenance equipment. The keys will be collected next week.
- Stephen Cook has been appointed as a Village Handyman for 8 hours per week, to work with Gary Walls. This appointment will be reviewed in March 2011.
- A vehicle restriction post outside the Scout Hut has been knocked down. This will be looked at.

9 **Traffic Working Party**

There was no report from the Traffic Working Party. Essex County Council still has no structure in place to support the working party.

10 **Premises and Recreation**

Minutes of the Premises and Recreation committee meeting held on 09/09/10 were received.

- Stage lighting in the Hall is to be electrically tested in October.
- Windows will be replaced during the Christmas holiday.
- Gary Walls to be asked to repair the damaged MUGA fence. The costs will be passed to the West Bergholt Millennium Committee. A meeting has been arranged between members of the Premises and Recreation committee and the West Bergholt Millennium Committee.

11 **Finance and Policy Advisory**

The accounts for August 2010 were presented as follows:
The General Account showed 48% income, 21% general expenditure, 29% environment expenditure and 24% expenditure overall.

The Hall Account showed 45% income and 42% expenditure.

- Funding for the Hall windows will be from the £6000 CIF Grant and the balance of just over £6000 from the 2009/2010 donations balance.
- Funding for the roof will be £6000 from the Hall account and the balance of about £6000 from the 2010/2011 donations budget. Payment will be withheld until after damage to BYG's Pool table, caused by poorly stacked tiles, has been repaired.
- The Chimney insurance claim is still ongoing and will be chased. Should a response not be received to the next communication the PC will pass the matter to the Insurance Ombudsman.
- A letter has been sent to the Social Club to ask how they intend to clear the balance of monies owed. They were given two weeks to respond, which is before the end of the month.
- BYG electrical items, tested under the Hall PAT, will be funded by the Hall account this year.
- No positive response has been received from ECC regarding our grant application for Broadband. A grant application for the next phase of the installation is being made to the East Essex Area Forum for £3000, to be match funded.
- Budgets are to be considered ready for the meeting in November.

Expenditure

It was proposed by Andrew Savage and seconded by Chris Stevenson to make the following payments:

Payment Details	Expense Purpose	Amount
GENERAL ACCOUNT		
Mail Boxes Etc	Village Bulletin	488.00
Audit Commission	Annual Audit	470.00
Ernest Doe and Sons	Environs items	102.10
B Colbron	Village Bulletin Editor	180.00

D Short	Ink cartridge	14.27
V Walsom	Admin expenses	74.55
Inland Revenue	Tax/NI	57.89
Colchester Borough Homes	Garage rent	32.64
CBC	Empty bins	233.92

ORPEN HALL ACCOUNT

Mike's Cleaning Services	Cleaning	600.00
D Short	Hall maintenance materials	94.64
Vincent Pizzuto	Plumbing works	31.72
Maguire & Hillyard Roofing	Roofing works	12903.40
G Doldan & Associates	Project management for roof work	1508.70
A Watt Electrical	PAT	126.31
J Mayhew	Admin expenses	15.95
County Broadband	Broadband	3525.00

Salary payments were made to Val Walsom, Gary Walls and Stephen Cook from the General Account and June Mayhew from the Hall Account.

- 12 **Village Bulletin and Website** A new format for the latest edition has been well received. The next Bulletin will include items about Broadband and Speedwatch. Communications have been received from Australia and Canada. Website - monthly report distributed. Twitter is up and running. There is currently no facility to archive news items. Updating the website will be considered in the future.
- 13 **Correspondence** Speedwatch - there are 2 police officers capable of training camera operatives. Three people from the village have so far volunteered. It is hoped that the first training session will be held in West Bergholt.
- 14 **Consideration of Items for the Next Meeting** No items were considered.
- 13 **Date of Next Meeting** 27th October 2010.

Signed:

Date:

Position on Parish Council: