



W E S T B E R G H O L T P A R I S H C O U N C I L

Minutes of the Parish Council Meeting

held in the John Lampon Hall on 25th August 2010 at 7.30p.m.

Chair John Gili-Ross
 Parish Councillors Jenny Church, Bernard Colbron, Sue Day, Andrew Savage, David Short, Harry Stone and Bob Tyrrell
 Present
 Parish Clerk Val Walsom
 Borough Councillors Councillor Tod, Councillor Willetts
 Present: 1 member of the public

- 1 **Apologies for Absence** Apologies were received from Sally Butcher, Peter Sleigh and Chris Stevenson
- 2 **Declaration of Interest** There were no declarations of interest.
- 3 **Minutes** Minutes of the meetings held on 23rd June 2010 were approved with no amendments.
- 4 **Borough Councillor's Report** Councillor Willetts advised that the Parish Grants are a form of double taxation for residents represented by a Parish Council. Residents who are not represented by a Parish Council pay only the Borough Council Precept. Those represented by a Parish Council pay both a Borough Council and Parish Council Precept.
 No formal written representation to the consultation for Parish Grants was made by either Councillor Willetts or Councillor Tod.
- 5 **Progress Reports for Information** NHS AGM - 14/09/10
 EALC - Awards for Website/Quality Training/Local Democracy and Citizenship/Communication/Working with the Community. The Parish Council will enter the Village Bulletin into the Communication Award competition.
 John Gili-Ross is representing CALC as a Judge for the awards.
 EALC training - Dawning of a New Era - 29/09/10 - John Gili-Ross to attend
 AGM - 29/09/10 - John Gili-Ross to attend
 Roles and Responsibilities - 09/09/10
 Budget and Precept - 16/09/10
 ECC - Changes to concessionary travel
 East Essex Area Forum - 14/09/10
- 6 **Planning and Development** Minutes of the Planning and Development committee meetings held on 21/07/10 and 18/08/10 were received. There were no further comments. There was no report on the Village Design Statement.
- 7 **Parish Plan** There was no report.
- 8 **Environment and Highways** Minutes of the Environment and Highways committee meeting held on 08/07/10 were received.
 - CBC to be contacted to push for repairs to Armoury Road potholes.
 - Complaints received from residents of New Church Road about the Majorettes event held on 11th July 2010. The Parish Council agreed that, as all conditions set before the meeting were met, the event should continue. However, organisers are to be asked to ensure visitors to the

event do not park on the footpath on Lexden Road.

- A lorry, collecting waste recycling from the Orpen Hall car park has knocked down a wall at the exit to the car park. Waste Recycling Group PLC has accepted responsibility and has agreed to pay the cost of repairs. A quote has been received for the work.

9 **Traffic Working Party**

There was no report from the Traffic Working Party. The person on Essex County Council responsible for West Bergholt has retired. A replacement has not been made as yet.

10 **Premises and Recreation**

There was no meeting. However a report was received.

- A damaged drain cover at the front of the Hall will be replaced.
- The Quilters have stopped using the Hall for the meetings due to a reduction in numbers.

11 **Finance and Policy Advisory**

The accounts for June/July 2010 were presented as follows:

The General Account showed 48% income, 23% general expenditure, 19% environment expenditure and 21% expenditure overall.

The Hall Account showed 43% income and 38% expenditure.

- Andrew Savage and Val Walsom had a meeting with Bernard Sanach and his wife from the Social Club. The Social Club is in disagreement about their responsibility to pay 40% of costs for insurance, fuel, water rates and general rates. However, this was agreed as part of the Lease drawn up in 1982. A letter will be sent together with a copy of the signed Lease and copies of all bills relating to monies owed by the Social Club to date. They will be given 2 weeks to respond with a payment schedule to clear the debt. It was agreed to write off three payments due for fuel during 2009 to cover their cost of heating the Social Club whilst the boiler wasn't working. They will also be asked to pay the portion of the insurance costs relating to buildings.
- The Chimney insurance claim is still ongoing.
- The hall roof is currently being repaired. Tiles taken off the roof have been sold leaving some spare for future repairs.
- The Community Initiatives Grant has been agreed. Work will commence on replacing windows as soon as possible. Funding needed in excess of the Grant will be taken from last year's and this year's Projects, Grants and Donations fund.
- The Annual Audit has been successfully completed and notification has been placed on the notice board.

Expenditure

It was proposed by Bernard Colbron and seconded by Andrew Savage to make the following payments:

Payment Details	Expense Purpose	Amount
GENERAL ACCOUNT		
R Hicks	Environs expenses	33.47
G Walls	Environs expenses	253.50
Inland Revenue	NI/Tax for July and August	59.78
AOK Signs	Sign for Spring Lane	92.63
Ernest Doe	Lawn mower items	32.82
WB Bowls Club	Donation for charity match	22.80
Anglian Water	Water Rates	108.32
Colchester Skip Hire	Skip for Allotments	141.00
Wybone	3 new litter bins	849.57
CBC	Empty bins	103.96
Pest Destruction Services	Remove wasp nest from Heath	47.00

ORPEN HALL ACCOUNT

Jacky Leach	New keys	62.96
Vincent Pizzuto	Plumbing works	48.17
A to Z Supplies	Cleaning materials	8.34
QMS	Lock for garage	99.88
Mikes Cleaning Services	Cleaning July and August	775.00
Robert Forsythe Decorator	Redecoration of Hall entrance	355.00

Salary payments were made to Val Walsom, Gary Walls and Robert Hicks from the General Account and June Mayhew from the Hall Account.

- 12 [Village Bulletin and Website](#) Quotes for a full colour Village Bulletin have proved too expensive. A coloured banner on the front page will be introduced next year. Dave Kingaby is to be asked about the possibility of removing old news items from the website. However, this may prove too costly.
- 13 [Correspondence](#) There were no further items of correspondence.
- 14 [Consideration of Items for the Next Meeting](#) No items were considered.
- 13 [Date of Next Meeting](#) 22nd September 2010.

Signed:

Date:

Position on Parish Council: