



W E S T B E R G H O L T P A R I S H C O U N C I L

Minutes of the Parish Council Meeting

held in the John Lampon Hall on 23rd June 2010 at 7.30p.m.

Chair	John Gili-Ross
Parish Councillors Present	Sally Butcher, Jenny Church, Bernard Colbron, Sue Day, Andrew Savage, David Short, Chris Stevenson, Harry Stone and Bob Tyrrell
Parish Clerk	Val Walsom
Borough Councillors Present:	Councillor Tod, Councillor Willetts 33 members of the public until Item 4

Prior to the meeting 33 residents made representation to the Parish Council about Land at Armoury Road: Consultation by Edward Gittings on behalf of client NEEB Holding Ltd. This forms part of the Planning Report at the meeting following.

- 1 **Apologies for Absence** Apologies were received from Peter Sleigh

- 2 **Declaration of Interest** There were no declarations of interest.

- 3 **Minutes** Minutes of the meetings held on 26th May 2010 were approved with no amendments.

- 4 **Borough Councillor's Report** Councillor Willetts reported that the Decent Homes Contract, to renovate council properties, is to restart.

- 5 **Progress Reports for Information** St Helena Hospice 25th Anniversary celebration - 01/08/10
Essex Affordable Housing Conference 2010 - 01/07/10
RCCE - Nomination for Election to the Board of Trustees - Chris Stevenson will be nominated
RCCE AGM - 07/07/10
NALC AGM - 13/10/10
EALC - Minutes and Agenda Course - 08/07/10
ECC Broadband Parish Need Survey - Chris Stevenson to complete

- 6 **Planning and Development** Minutes of the Planning and Development committee meeting held on 16/06/10 were received. At the meeting Bob Tyrrell stepped down as Chair and Chris Stevenson was elected in his place. He thanked Bob Tyrrell for his work as Chair over the last 10 years.
Comments made by residents prior to this meeting, about consultation on Land at Armoury Road, will be added to the Parish Council's response.

- 7 **Parish Plan** The 'Gold' projects are moving ahead - BYG, VDS, Broadband, and Policing. How to move forward with smaller projects to be decided.
Quality Broadband - The funding application has not been decided. Options to be considered if funding is not made available. A Network survey has been completed.

- 8 **Environment and Highways** There was no meeting this month.
Items to be considered at the next Environment and Highways Committee meeting:

- Lids on bins on the Lorkin Daniell Playing Field
- Goal posts or a football wall for public use on the Lorkin Daniell Playing Field

9 **Traffic Working Party** Report from the Traffic Working Party meeting held on 16/06/10 was received.
Chris Stevenson declared an interest but spoke as a resident about the problems of a one way traffic system in New Church Road: increased speed; longer journeys.
John Gili-Ross will present the Working Party's report to ECC Highways and call for an exploratory meeting to determine practical possibilities.

10 **Premises and Recreation** Minutes of the Premises and Recreation committee meeting held on 10/06/10 were received.

- The first 3 month probation period of the new cleaning contractor has been successfully completed. A decision whether or not to make the contract permanent will be decided on after the next 3 months probation period is complete.

11 **Finance and Policy Advisory** The accounts for April 2010 were presented as follows:
The General Account showed 47% income, 13% general expenditure, 9% environment expenditure and 11% expenditure overall.
The Hall Account showed 26% income and 24% expenditure.

- Ann Hallam has successfully carried out an Internal Audit of the financial procedures of the Parish Council.
- The 2009/2010 Annual Accounts had been distributed. It was proposed by Chris Stevenson, seconded by Bernard Colbron and agreed by all to approve the accounts as presented.
- Orpen Memorial Hall insurance claim is undecided as yet.
- A meeting with members of the Social Club to discuss their financial position is still to be arranged.
- 3 quotes have been received for repairs to the roof. All quotes have a £2000 contingency built in. The quotes will be sent back to the Surveyor for evaluation.
- Councillor John Jowers, from ECC, has asked for information on CIF grants received, to create an eBook.
- CBC Grant and Precept changes for 2011/2012 - there will be no Capital Grant Fund. Options for the Revenue Grant (currently £8342) - PC would prefer the Revenue Grant to continue to be devolved rather than being subject to a bidding system. Parish Council comments will be made to Ian Vipond and copied to CALC

Expenditure

It was proposed by Bernard Colbron and seconded by Andrew Savage to make the following payments:

Payment Details	Expense Purpose	Amount
GENERAL ACCOUNT		
CBC	Waste and dog bins	233.92
Bellet Ltd	Lawn mower repairs	119.79
HALL ACCOUNT		
Mike's Cleaning Services	Cleaning	575.00
K A Hockley	Glazing repairs	552.09
AtoZ Supplies	Cleaning Materials	165.58
RCCE	Affiliation	80.00

Salary payments were made to Val Walsom, Gary Walls and Robert Hicks from the General Account and June Mayhew from the Hall Account.

- 12 **Correspondence** Report on Village Website - the possibility of connecting to Twitter and Facebook will be explored.
- 13 **Consideration of Items for the Next Meeting** Village Bulletin to be added as an item on the Agenda.
- 13 **Date of Next Meeting** 25th August 2010.

Signed:

Date:

Position on Parish Council: