



W E S T B E R G H O L T P A R I S H C O U N C I L

Minutes of the Annual Parish Council Meeting held in the John Lampon Hall on 26th May 2010

Chair John Gili-Ross
 Parish Councillors Present Bernard Colbron, Andrew Savage, David Short, Peter Sleigh, Chris Stevenson, Harry Stone and Bob Tyrrell
 Parish Clerk Val Walsom
 Borough Councillors Present: Councillor Willetts
 County Councillor Anne Brown, 6 members of the public

- 1 **Election of Chair** It was proposed by Andrew Savage, seconded by Peter Sleigh and agreed by all present to re-elect John Gili-Ross as Chair of the Parish Council.
- 2 **Election of Vice Chair** It was proposed by Andrew Savage, seconded by Chris Stevenson and agreed by all present to re-elect Bob Tyrrell as Vice Chair of the Parish Council.

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- 1 **Apologies for Absence** Apologies were received from Sally Butcher, Jenny Church and Sue Day.
- 2 **Declaration of Interest** There were no declarations of interest.
- 3 **Minutes** Minutes of the meetings held on 28th April 2010 were approved with no amendments.
- 4 **Borough Councillor's Report** Councillor Willetts has been re-elected to the Borough Council and will sit on various committees.
 Decentralisation and Localism - this will give more powers to councils and neighbourhoods. However, new powers will mean new financial responsibilities.
 Councillor Brown is concerned about speeding in the villages.
 A before and after survey to monitor traffic level changes resulting from the new A12 junction will be undertaken.
 There may be funding available for the Parish Paths Partnership.
- 5 **Progress Reports for Information** It was agreed to cancel July's Parish Council Meeting due to holiday commitments.
- 6 **Planning and Development** Minutes of the Planning and Development committee meeting held on 19/05/10 were received.
 It was agreed to hold a meeting of the Planning Committee on 7th June 2010

at 7.30p.m. to discuss the Hill House Farm Planning Application to change use of farm buildings.

- 7 **Parish Plan** The main focus of the steering group is Broadband. Currently awaiting decisions on the availability of funding from ECC. A contingency plan for funding may need to be considered.
VDS - will be made available for CBC and ECC to express their views and opinions.
Some other smaller items on the Parish Plan are now filtering down to PC sub-committees.
A Business Directory, and Clubs and Societies opportunities on the website will be promoted in the Village Bulletin.
- 8 **Environment and Highways** Minutes of the Environment and Highways committee meeting held on 13/05/10 were received.
- Trees on the Chapel Road/New Church Road junction need attention.
 - A letter of complaint had been received about an allotment holder's dog, not on a lead, on the allotments, frightening children. The dog owner has been reminded that dogs should be on a lead. A letter will be sent to reinforce this.
 - The Scouts have agreed that CSW volunteers can use their facilities whilst working in the village.
 - A working party, consisting of John Gili-Ross, David Short, Harry Stone and Bernard Colbron, was formed to discuss traffic proposals to put to ECC.
 - The recycling bins at the Orpen Hall are the responsibility of CBC. The PC will request a rota of collection times.
 - A letter has been sent to CBC Street Services requesting more litter bins.
 - Further discussions will take place with the Football Club about their premises.
 - The owner of the pond on Lexden Road has agreed to clear the overgrowth.
 - The position regarding TPOs within the village needs to be clarified.
 - A tree, belonging to St Mary's Church needs attention.
- 9 **Premises and Recreation** Minutes of the Premises and Recreation committee meeting held on 13/05/10 were received.
- The Planning Application to relax usage of the MUGA has now been submitted.
 - Toilets at the front of the hall have been repaired.
 - Quotes are being sought for repairs to the roof.
- 10 **Finance and Policy Advisory** The accounts for April 2010 were presented as follows:
The General Account showed 47% income, 10% general expenditure, 4% environment expenditure and 8% expenditure overall.
The Hall Account showed 22% income and 11% expenditure.
- A meeting is to be arranged with the Social Club to discuss the financial situation.
 - Hall insurance claim - A further letter from the Structural Engineer has been forwarded to the insurers. Copies of all correspondence will be passed to EALC.
 - Still awaiting confirmation of grant for the hall refurbishments.
- Expenditure**
It was proposed by Bernard Colbron and seconded by Chris Stevenson to make the following payments:

Payment Details	Expense Purpose	Amount
GENERAL ACCOUNT		
Jenny Church	Ink Cartridge	47.41
Adler Business Systems	Laminator and Pouches	92.57
Inland Revenue	NI/Tax	29.89
Gary Walls	Expenses	46.97
CBC	MUGA Planning Application	85.00
Ricoh	Photocopying	2.13
David Short	Materials for Environs	191.40
HALL ACCOUNT		
Mike's Cleaning Services	Cleaning April/May	950.00
AON Ltd	Insurance	2997.11
Salary payments were made to Val Walsom, Gary Walls and Robert Hicks from the General Account and June Mayhew from the Hall Account.		

- 11 **Correspondence** There was no correspondence.
- 12 **Consideration of Items for the Next Meeting** To receive a report from the Traffic Working Party.
- 13 **Date of Next Meeting** 23rd June 2010.

Signed:

Date:

Position on Parish Council: