



W E S T B E R G H O L T P A R I S H C O U N C I L

Minutes of the Parish Council Meeting Meeting held in the John Lampon Hall on 27th January 2010

Chair John Gili-Ross
 Parish Councillors Present Sally Butcher, Jenny Church, Bernard Colbron, Sue Day, Andrew Savage, David Short, Peter Sleight, Chris Stevenson, Harry Stone, Bob Tyrrell
 Parish Clerk Val Walsom
 Borough Councillors Present: Dennis Willetts
 Gary Walls, 3 members of the public

Prior to the meeting resident made representation about speeding in the village and proposed changes to the footpath adjacent to Horsepits. Both these items to be discussed later in the meeting.

- 1 **Apologies for Absence** There were no apologies for absence.
- 2 **Declaration of Interest** There were no declarations of interest.
- 3 **Minutes** Minutes of the meeting held on 25th November 2009 were approved with no amendments.
- 4 **Borough Councillors Report** Councillor Willetts advised that there is a £1.2m cut in services in the 2010/2011 budget. £55,000 has been allocated for cleaning up graffiti and £15,000 for consultation on 20mph speed limits.
- 5 **Progress Report for information** Future courses:
 EALC - Audit and Risk Assessment Day - 12/02/10
 How to Raise the Profile of your PC - 04/02/10
 Councillor Training Day - 10/03/10
 The Power of Wellbeing - 06/03/10
 ETP - Roles and Responsibilities - 11/02/10
 It was agreed that the Annual Parish Meeting will be held on 28th April 2010.
- 6 **Planning and Village Design Matters** Minutes of the Planning and Village Design Matters Committee meetings held on 16th December 2009 and 20th January 2010 were received.
 A draft of the VDS will be presented at the Annual Parish Meeting in April.
- 7 **Parish Plan** A report, following a meeting with the Neighbourhood Policing team, had been circulated. The report will be available on the website. The report covers aspects and options researched by the Parish Plan Steering group.
 The Parish Council recommends reviving interest in the Neighbourhood Watch scheme and will publicise this in the Village Bulletin.
 The Parish Plan Steering group will concentrate on areas of the Parish Plan not previously looked at.
- 8 **Quality Broadband in the Village** Consultation has been made with BT and County Broadband. A grant of £10,000 - £12,000 would be needed to provide quality broadband in the village. Possible grants from ECC could be available. Another option would be to survey residents to judge whether or not there is a business case.

A meeting has been arranged on 11/02/2010 for those who have expressed an interest. County Broadband will attend.

- 9 **Land & Recreation Matters** Minutes of the Land and Recreation Committee meeting held on 14th January 2010 were received.
- A meeting is to be arranged with the Police Neighbourhood Support Officer to discuss anti social behaviour including fly tipping and graffiti.
 - It was agreed to allocate an additional 8 hours a week to a second village handyman.
 - A request from Heathlands PTA to use Poors Land from 8a.m. on 06/11/10 to 11a.m. on 07/11/10 for the fireworks event was approved.
- 10 **Halls Matters** Minutes of the Halls Committee meeting held on 14th January 2010 were received.
- Following a request from Bluebells it was agreed that the PC meeting in March could be held in one committee room to allow the other room to be used as a changing room for a fashion show.
 - The front door has been repaired.
 - A new cooker is to be purchased.
 - Chimney/kitchen repairs - The report from a Structural Engineer in response to the Loss Adjuster's report regarding the insurance claim for the damaged chimney is to be sent to the PC's insurance company. The Structural Engineer believes the PC has a very strong case for a successful insurance claim.
 - Hall roof - It was agreed to have a full survey of the roof completed by a Surveyor. The valley is an immediate problem although the rest of the roof may last another 4 years. It was agreed that a fund of £5,000 per year should be built up towards the expected £40,000 cost of a new roof.
- 11 **Village Street Scene & Communications Matters** Minutes of the Village Street Scene and Communications Committee meeting held on 20th January 2010 were received.
- Web site monthly report received. Additional items have been added to the website.
- It was suggested that the Village Bulletin needs a 'refresh'. This will be looked into by the Editor.
- A letter was sent to a resident in Queens Road requesting an encroaching hedge be reduced in width as it is extending onto the highway.
- The committee will formulate a response to the owner of Horsepits about proposed changes to Footpath 17.
- 12 **BYG** The membership numbers now exceed 60. The trial period to extend the use of the MUGA is coming to an end. This needs to be made permanent as it is a very valuable resource at the BYG meetings.
- 13 **Finance and Personnel Advisory Team** The November/December accounts were presented as follows:
- The General Account showed 94% income, 54% general expenditure, 76% environment expenditure and 59% expenditure overall.
- The Hall Account showed 77% income and 60% expenditure.
- It was proposed by David Short, seconded by Harry Stone and approved by a majority of 8 members of the PC to agree the precept at £47,000. This is an increase of £3.90 per Band D household.
 - The Annual Charity Returns have been completed.
 - Donations will be discussed in February.
 - The bus shelter site rent has not been paid for 5 years. It was agreed to make the payment including price increases in line with the Retail Price Index.

Expenditure

It was proposed by Jenny Church and seconded by Bernard Colbron to make the following payments:

Payment Details	Expense Purpose	Amount
GENERAL ACCOUNT		
David Short	Environment purchases	326.49
David Kingaby	Webmaster	800.00
Healey Tool Hire	Hire of pressure washer	51.75
Mail Boxes Etc	Village Bulletin	488.00
Anglian Water	Water rates-Allotments	357.79
G Walls	Environment purchases	139.50
V Walsom	Phone calls/internet	104.00
Inland Revenue	NI (2 months)	37.78
R Hollock	Repairs to Allotment notice board	65.00
West Bergholt Methodist Church	Bus shelter site rent	414.00
HALL ACCOUNT		
MAP Builders	Assessment of roof	51.75
Premier Contracts Property Services	Repairs to chimney	1178.75
B Colbron	Kettle	22.84
A to Z Supplies	Cleaning materials	102.74
Caroline Nix	Cleaning	816.00
Elanar Technical Services	Repairs to boiler	230.00
A to Z Supplies	Key cabinet	46.99
PRS	Performing Rights Society	363.17
Roberts Cleaning Services	Window cleaning	25.00
G Doldan & Associates	Hall roof survey	287.50
Orpen Players	Stage curtain	400.00

Salary payments were made to Val Walsom and Gary Walls from the General Account and June Mayhew from the Hall Account.

- 14 [Correspondence](#) Letter from Little Horkesley Parish Council promoting St Andrew's Primary School, Wormingford.
- 15 [Considerations of Items for the Next Agenda](#) Refurbishment of CCTV in the hall.
Format of the Annual Parish Meeting.
- 16 [Date of Next Meeting](#) 24th February 2010

Signed:

Date:

Position on Parish Council: