



W E S T B E R G H O L T P A R I S H C O U N C I L

Minutes of the Parish Council Meeting Meeting held in the John Lampon Hall on 25th November 2009

Chair John Gili-Ross
Parish Councillors Jenny Church, Bernard Colbron, Sue Day, Andrew Savage, David Short, Chris Stevenson, Harry Stone, Bob Tyrrell
Present
Parish Clerk Val Walsom
Borough Councillors Jill Tod, Dennis Willetts
Present: 1 member of the public

- 1 **Apologies for Absence** Apologies were received from Sally Butcher and Peter Sleigh.
- 2 **Declaration of Interest** Bob Tyrrell declared an interest in item 6 Planning. John Gili-Ross and Bob Tyrrell declared an interest in item 10 with respect to discussion about website contract renewal.
- 3 **Minutes** Minutes of the meeting held on 28th October 2009 were approved with no amendments.
- 4 **Borough Councillors Report** Proposed changes to refuse collection are out for consultation. Currently 37% of household waste is recycled. 40% is a realistic target. Food would need to be segregated from the rest of the waste. To date there are no convincing arguments for wheelie bins.
John Gili-Ross reported that the 20mph Task and Finish Group report will be presented to the Cabinet on 2nd December.
- 5 **Progress Report for information** The Clerk would need to complete CILCA training for the Parish Council to achieve Quality Status or to be granted the Power of Well Being. John Gili-Ross advised that Power of Well Being provides greater benefit to the local community than is currently the case with Quality Status. All Parish Councillors would need to attend a 2 hour training course as part of the Well Being accreditation.
The Contacts list for the notice board has been updated.
- 6 **Planning and Village Design Matters** Minutes of the Planning and Village Design Matters Committee meetings held on 18th November 2009 were received.
A consultation workshop of the Village Design Statement held on the 14th November was very poorly attended. However, some positive results came out of it. Help will be needed to make a character assessment incorporating the Local Development Framework and Borough Council policy. If we can't get adequate advice from CBC Planning we may need to engage the services of an independent Planning Consultant which will involve financial implications. A draft of the VDS will be presented at the next Annual Parish Meeting.
- 7 **Parish Plan** A report, following a meeting with the Neighbourhood Policing team, will be presented at the PC meeting in January 2010. The meeting concluded that dedicated PCSOs are not proven to be directly linked to a decrease in crime. However, they do bring benefits to a village, in particular, speed checks, traffic surveys and a more visual police presence.

Following a meeting held with BT to discuss the timescales for delivering quality broadband services in the village, a report will be presented at the PC meeting in January 2010. An article relating to rural Broadband provision in the village will appear in the next Village Bulletin. It was also recorded that BYG, as one of the primary initiatives of the Parish Plan, has proven highly successful.

8 **Land & Recreation Matters**

Minutes of the Land and Recreation Committee meeting held on 12th November 2009 were received.

Wording for the plaque for Peter Johnson's memorial seat was agreed. The seat will be sited between 2 trees, in the shade.

It was agreed that an overgrown hedge in Armoury Road would be cut at a cost of £50. The PC will try to recoup the cost from the owner of the hedge.

It was agreed to:

- face up Oak trees on New Church Road at a cost of £437
- remove dead trees from the Lorkin Daniell field behind Mumford Close at a cost of £322
- reduce the Oak tree in Mumford Close by 25% at a cost of approximately £800.

New Horizon Majorettes

It was agreed to allow the event to go ahead next year with the following conditions:

- No vehicles on the field if the ground is wet
- Music to be played between 9a.m. and 6p.m. only
- Letters to be sent to local households by the event organisers.

9 **Halls Matters**

Minutes of the Halls Committee meeting held on 12th November 2009 were received.

A further meeting with the cleaners will be arranged as the standard of the cleaning is still unsatisfactory.

The chimney has been taken down. The Structural Engineer will make a case to the Loss Adjustor that the damage was caused by a single blast of wind. If this is accepted by the insurers the cost of repairs to the kitchen should also be met.

It was agreed to purchase safety curtains for the stage at a cost of up to £500.

The roof valley on the Orpen Hall is in need of repair to prevent water ingress. This will be investigated. It was proposed that a complete roof survey is carried out to provide options for future remedial work and forward planning.

A further heating engineer report will be sought to ensure that a new expansion tank is needed for the Social Club boiler.

It was reported that the entrance hall is in need of redecoration and this will be considered by the Hall committee.

Projector screens received from Heathlands will be erected in the John Lampon Hall.

Harry Stone highlighted that the acoustics in the John Lampon Hall are not good, particularly for BYG meetings. It was suggested that pin boards would help and this will be investigated.

10 **Village Street Scene & Communications Matters**

Minutes of the Village Street Scene and Communications Committee meeting held on 18th November 2009 were received.

Web site monthly report received.

The website annual contract is due for renewal. It was agreed to renew the existing contract at a cost of £800.

Items placed on the notice boards should be laminated if they are to remain

there for more than a week. To provide public interest and to maximise space a summary of the Minutes will be displayed rather than the full version. A full copy of meeting Minutes are always available on the website or from the Clerk. The notice board outside the Orpen Hall is in need of repair/replacement. Options will be determined.

It was agreed to hold the annual Village Bulletin delivery team thank you event in the Orpen Hall on 10th January 2010.

11 **BYG** The membership numbers now exceed 60. A very successful 'Bergholt's Got Talent' was held. The ECC Youth Service Representative is leaving the service.

12 **Finance and Personnel Advisory Team** The October accounts were presented as follows:
 The General Account showed 94% income, 45% general expenditure, 59% environment expenditure and 48% expenditure overall.
 The Hall Account showed 57% income and 46% expenditure.
 There is money available for the Village Handyman to do extra work if required. It was suggested by John Gili-Ross that the village may benefit from a fulltime Handyman and this will be considered.
 Proposed 2010/2011 budgets were presented and approved subject to the Precept figures which will be released in January 2010. Hall rates are to be increased by 1% for regular users, 2% for village users and 3% for non village users.

Expenditure

It was proposed by Andrew Savage and seconded by Bernard Colbron to make the following payments:

Payment Details	Expense Purpose	Amount
GENERAL ACCOUNT		
Miletree	Memorial bench	550.00
Inland Revenue	NI	18.89
Pinnacle	Grass cutting	828.01
HALL ACCOUNT		
Gillard Brothers	Flooring work	977.50
Caroline Nix	Cleaning	456.00
June Mayhew	Cleaning materials	1.00
D & M Electrics	Lighting	57.50
Orpen Players	Light bulbs	15.00

Salary payments were made to Val Walsom and Gary Walls from the General Account and June Mayhew from the Hall Account.

13 **Correspondence** There was no further correspondence.

14 **Considerations of Items for the Next Agenda** Phase review of the Village Design Statement.
 To discuss the meeting held with the Neighbourhood Police Team.
 The options for providing quality Broadband in the village.

15 **Date of Next Meeting** 27th January 2010

Signed:

Date:

Position on Parish Council: