



W E S T B E R G H O L T P A R I S H C O U N C I L

Village Design Statement - Working Party

Meeting held on Wednesday 18th November 2009 at 7.45pm - in the Committee Room above the Orpen Hall

Present Parish Council : Andrew Savage, Bob Tyrrell and Peter Sleight Village Plan Group : Gunter Klapchurch and Harry Stone	Next meeting : 9th December 7.30
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Notes on meeting:

This was the fourth meeting of the VDS working Party following the Village Workshop with members of the Village Plan Group. The recent Village Workshop was a success, and gave everybody present the opportunity to look at the village from different perspective. CB will produce brief report. We are now aiming to produce the Final Draft VDS for the PC AGM in May 2010. CB still to establish if we can have planning input from CBC, if not we will need to employ professional expertise VDS to seek budget of £3000.00 to cover this cost. Next meeting 9th December "Sorry Folks"

Item	discussion	Action	% complete and comments
Step 2	Planning Input. CB still to speak to Beverly McLean to find what, if any, planning assistance CBC can be give us on the LDF and Planning Policy this is now URGENT	CB	0
Step 3	Funding CS has spoken with RCCE on moving funding from VP to VDS this is conditional on WBPC match funding AS thought this was possible		97
Step 4	Village Workshop: The Village workshop was a success, and gave everybody present the opportunity to look at the village from different perspectives CB to produce brief report. VDS to seek budget of £3000.00 to cover costs	CB BT	100
Step 5	Complete Character Assessment: Discussed briefly The existing Village appraisal. Need input from CBC or consultant on LDF	ALL	10
Step 6	Exhibition: <i>There will be a Village Exhibition in April 2010</i>		5

Step 7	<p>Draw up proposals for VDS</p> <ul style="list-style-type: none"> • <i>Draw on all material compiled and disaggregate that which is informative, aspirational and that which can be included as recommendations in the final VDS</i> • <i>Recommendations must fall within local plan policy</i> • <i>Draft document is a mixture of character assessment, objectives for the village, advice to residents and recommendations which can be accepted by planning authority</i> 		5
Step 8	<p>Consultation on draft proposals:</p> <ul style="list-style-type: none"> • <i>This is an obligatory step and can take many forms including distribution of proposals to households or community groups</i> • <i>Feedback must be requested on the proposals</i> • <i>Try to obtain a majority view</i> • Draft to be presented at parish AGM 		5
Step 9	<p>Prepare VDS and seek approval as SPG:</p> <ul style="list-style-type: none"> • <i>Compile and complete final plan</i> • <i>Submit to Parish Council and Planning Authority for approval</i> 		0
Step 10	<p>Publication and launch of the VDS</p> <ul style="list-style-type: none"> • <i>Once approval has been obtained then publication and distribution will start</i> 	Summer 2010	0
Step 11	<p>Use the VDS; working in partnership:</p> <ul style="list-style-type: none"> • <i>Via action plans start to use the VDS</i> • <i>Planning to refer to SPG in review of application</i> 		0
Step 12	<p>Review the situation:</p> <ul style="list-style-type: none"> • <i>Determine a review point and think about how the VDS is working and what improvements could be contemplated</i> 		0