



WEST BERGHOLT PARISH COUNCIL

Village Design Statement - Working Party

Meeting held on Wednesday 21st October 2009 at 7.45pm - in the Committee Room above the Orpen Hall

Present

Parish Council : Andrew Savage, Chris Stevenson, Bob Tyrrell,
 Village Plan Group : Catherine Bailey Gunter Klapchurch and Harry Stone

Next meeting :

11 November 7.30

Notes on meeting:

This was the third meeting of the VDS working Party with members of the Village Plan Group. The aim was to make headway on the first six steps of the 12-step process in producing a VDS Plan (as set out below). The meeting made good headway on the first four steps and we are aiming to reach stage 10 during summer 2010. There is a lot of time and effort needed to achieve this target date.

<i>Item</i>	<i>discussion</i>	<i>Action</i>	<i>% complete and comments</i>
Step 2	Arrange Planning Input. CB still to speak to Beverly McLean to find what, if any, assistance CBC can give us on the LDF and planning policy	CB	35
Step 3	Funding CS has spoken with RCCE on moving funding from VP to VDS this is conditional on WBPC match funding, AS thought this was possible.		90
Step 4	Village Workshop: We are working towards the Workshop on Saturday 14 th November. Advert now A5 in the Fireworks Programme "DROPBOX" account appears to be working so all members can access information on line as required. CB to arrange display screens and large copies of drawings for display at workshop. All members to take photos of Village, areas TBA photos to AS by 1 st November for printing. Panic meeting arranged for 7.30 on 11 th November (<i>first floor committee room</i>) to make sure all information is available. CS /CB to invite B McLean and Sarah Sampson to Workshop.	ALL CS /CB	75
Step 5	Complete Character Assessment: Discussed briefly the existing Village appraisal. Need input from CBC or consultant on LDF	CB/BT /CB	10
Step 6	Exhibition: <i>There will be a Village Exhibition sometime early in 2010</i>		0

Step 7	Draw up proposals for VDS <ul style="list-style-type: none"> • <i>Draw on all material compiled and disaggregate that which is informative, aspirational and that which can be included as recommendations in the final VDS</i> • <i>Recommendations must fall within local plan policy</i> • <i>Draft document is a mixture of character assessment, objectives for the village, advice to residents and recommendations which can be accepted by planning authority</i> 	0
Step 8	Consultation on draft proposals: <ul style="list-style-type: none"> • <i>This is an obligatory step and can take many forms including distribution of proposals to households or community groups</i> • <i>Feedback must be requested on the proposals</i> • <i>Try to obtain a majority view</i> 	0
Step 9	Prepare VDS and seek approval as SPG: <ul style="list-style-type: none"> • <i>Compile and complete final plan</i> • <i>Submit to Parish Council and Planning Authority for approval</i> 	0
Step 10	Publication and launch of the VDS <ul style="list-style-type: none"> • <i>Once approval has been obtained then publication and distribution will start</i> 	Summer 2010 0
Step 11	Use the VDS; working in partnership: <ul style="list-style-type: none"> • <i>Via action plans start to use the VDS</i> • <i>Planning to refer to SPG in review of application</i> 	0
Step 12	Review the situation: <ul style="list-style-type: none"> • <i>Determine a review point and think about how the VDS is working and what improvements could be contemplated</i> 	0