



WEST BERGHOLT PARISH COUNCIL

Minutes of the Parish Council

Meeting held in the John Lampon Hall - 24th June 2009 at 7.30p.m.

In the Chair: John Gili-Ross
Members Present: Sally Butcher, Jenny Church, Bernard Colbron, Sue Day, Andrew Savage, David Short, Peter Sleigh, Harry Stone, Bob Tyrrell
Clerk: Val Walsom

1. **Apologies for Absence**

Apologies were received from Chris Stevenson.

2. **Declaration of Interest**

Andrew Savage expressed an interest on a planning application on 11 Granville Close and did not comment.

3. **Minutes**

Minutes of the meetings of 22nd April 2009 and 27th May 2009 were approved with no amendments.

4. **Borough Councillors' Report**

There were no Borough Councillors present.

5. **Formation of Committees**

Following discussion it was proposed by John Gili-Ross, seconded by Harry Stone and approved by 8 members of the Council with 1 member abstaining to change the makeup of the committees as follows:

Halls Committee: Bernard Colbron, Peter Sleigh, Sally Butcher, with responsibility for the Orpen Hall and John Lampon Hall management, Social Club, car park and storage units.

Land and Recreation Committee: David Short, Harry Stone, Sally Butcher, Sue Day, Jenny Church with responsibility for the play equipment, MUGA, Lorkin Daniell Playing Field, Allotments, Village Green, Poors Land, ponds and Mumford Close land.

Village Street Scene and Communications Committee: Bob Tyrrell, Bernard Colbron, Sue Day, Jenny Church, with responsibility for footpaths, roadways, hedges, Tree Warden, bus shelters, public notice boards, public seating, communications, Village Bulletin, Website.

Planning and Village Design Committee: Bob Tyrrell, Andrew Savage, Chris Stevenson, Peter Sleigh with responsibility for planning reviews, project outline specifications, Village Design Statement, Village Development Strategy.

Finance and Personnel Advisory Team: Andrew Savage (also Responsible Finance Officer), Harry Stone, John Gili-Ross with responsibility for financial advisory, grant applications, tender analysis, contracts, salaries.

External Bodies and Associations: currently the responsibility of John Gili-Ross as Chair of the PC Colchester Association of Local Councils (CALC), Essex Association of Local Councils (EALC), Relief in Sickness Fund, Local Highways Panel (LHP), Neighbourhood Action Panel (NAP).

6. **Progress Reports for Information**

Parish Clerk

Courses and Events

RCCE AGM - 09/07/2009

RCCE The Playground Matters Seminar - 09/09/09
RCCE Nomination for Election to the Board of Trustees
ETP Budget and Precept Course - 17/07/09
EALC Councillor Training Day - 07/07/09

Village Bulletin

Bernard Colbron had received compliments about the website. The Village Quiz raised £320 for BYG.

Village Website

The monthly report from Dave Kingaby had been distributed.

Village Communications

Advertising space on the Village Website will be looked into.

7. Planning

Minutes of the Planning Committee meetings held on 21st May 2009 and 24th June 2009 were received.

8. Parish Plan

There was no report this month.

9. Environment Matters

Minutes of the Environment Committee meetings held on 14th May 2009 and 11th June 2009 were received.

- St Mary's Church has still not been in contact with Gary Walls about the work they want him to carry out. This will be chased.
- A spring has snapped on a rocking horse in the play area. The equipment has been removed for repair.
- It was agreed to Maintenance Cash Float of £250 expenditure on items not able to be purchased on account.
- It was agreed to purchase a cycle rack for the Orpen Hall at a cost of approximately £345 plus installation costs. The committee will decide the appropriate location for the rack.
- The Football Club has asked for a Tenancy Agreement in order to move forward their plans for a new clubhouse. As yet no response has been received from the Club to questions put to them.
- David Short will look into the possibility of using people on Community Service to carry out work within the village

10. Village Hall Matters

Minutes of the Hall Committee meetings held on 14th May 2009 and 11th June 2009 were received.

- There are problems with drainage pipes leading from the Hall into Lexden Road. As the problem seems to be in the roadway Highways will be approached to see if they are able to deal with it.
- There is a dispute with the size of the new guttering. Awaiting response from the contractor.

11. BYG

The meetings on Friday are very successful with over 40 young people attending each fortnight. One of the voluntary leaders has resigned. However, with support from the Essex Youth Service and the Boys' Association the group will be run by the young people with support from adults.

12. Finance

The May accounts were presented as follows:

The General Account showed 46% income, 14% general expenditure, 20% environment expenditure and 15% expenditure overall.

The Hall Account showed 26% income, 22% expenditure.

- The Annual Accounts and Annual Return for the Auditor had been previously circulated. These were approved.
- It was proposed by Andrew Savage and seconded by Bob Tyrrell to appoint Ann Hallam as Internal Auditor for the financial year 2009/2010. This was approved.
- A quote for work on the ponds had been received at £5,750 to include removing any rubbish.
- Requests for the next round of grants are to be forwarded to Andrew Savage.

