



## W E S T B E R G H O L T P A R I S H C O U N C I L

### HALL REPORT

Report on Meeting: **Thursday 12<sup>th</sup> February 2009**  
Location **John Lampon Room – Orpen Hall**  
Councillors present **Bernard Colbron, David Short, Jenny Church**  
Apologies **Peter Sleigh, Sally Butcher**

1 **Hall Work**

Waiting to hear regarding grants.

2 **RCCE**

Energy efficiency initiative for village halls – waiting for information from RCCE

Bernard

3 **CCTV**

New company to look at security lighting. Waiting to hear from Chambers Lighting

4 **Hall Flooring**

Great improvement in the floor cleaning

5 **Car Parking**

The plan is for speed bumps and a soakaway at the exit of the car park. Other large pot holes could be treated on a temporary basis with “blobs” of tarmac – not unlike what the Highways dept. does on the roads!! Discuss at PC meeting

6 **Kitchen Refurbishment**

Seems unlikely that a total refurbishment can be afforded. Suggest the cracks in the walls need filling and walls could be decorated. Gary could be asked to look at the possibility of doing this.

Bernard

7 **Fire and Safety**

Results of Fire and Safety inspection show we need to carry out some remedial actions.

- Safety certificates must be kept in a book in the office.
- Fire bells must be tested once a month.
- Electrical equipment must be PA tested
- Cleaning cupboard must be kept locked
- Fire alarm to be put in office.

Bernard

8 **Pictures**

Pictures to be replaced on the walls in the Halls.

Bernard

9 **Boiler**

The boiler has been rewired and should function more effectively now.



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10 **Break in**

The glass from the broken window needs sweeping up.

11 **Information after meeting**

Gary will make good and decorate kitchen. He will also investigate the damaged flooring in the JL Hall. The toilet adjacent to the office is to be turned into a store for the BYG.

**Date of next meeting** Thursday 12<sup>th</sup> March 2009