



WEST BERGHOLT PARISH COUNCIL

Minutes of the Parish Council

Meeting held in the John Lampon Hall - 28th January 2009 at 7.30p.m.

In the Chair: John Gili-Ross
Members Present: Sally Butcher, Jenny Church, Bernard Colbron, Andrew Savage, David Short, Peter Sleigh, Chris Stevenson, Harry Stone, Bob Tyrrell
Clerk: Val Walsom
Present: Councillor Tod

1. Apologies for Absence

There were no apologies for absence.

2. Declaration of Interest

Chris Stevenson declared that his department at Essex County Council was consulting on the Speed Management Strategy to be discussed in item 6.

3. Minutes

Minutes of the meeting of 26th November 2008 were approved with no amendments.

Sue Day was co-opted onto the Parish Council. She has been a resident in West Bergholt for many years and is currently involved with the BYG.

4. Borough Councillors' Report

Jill Tod has been approached about the possibility of a roundabout at the junction of Lexden Road and Colchester Road. The Parish Council is keen to move this forward and the Highways Department will be asked to look into it.

5. Finance

The General Account showed 94% income, 64% general expenditure, 77% environment expenditure and 68% expenditure overall.

The Hall Account showed 93% income, 85% expenditure.

- The Social Club has now paid the overdue rent and has agreed to set up a monthly direct debit payment for future rent.
- The application for a grant from RCCE Grass Routes to assist in the replacement of doors, windows and rain water ware was unsuccessful as the income recorded against the Trust account was above the limit.
- 3 quotes have been received for works to the hall for replacement windows, doors, soffits and guttering. This will be decided once formal notification of the grant has been received.
- It was agreed to charge Colchester Borough Council £150 for hiring the John Lampon Hall in May 2009 for the European Elections.
- An insurance claim will be made for a window broken during a break-in at the Social Club.
- It was proposed by Harry Stone and seconded by Bernard Colbron to increase the allotment rents to £26 for 10 rods and £16 for concessions (£13 and £8 for 5 rods) from April 2010. This was approved.
- Work will take place in February on repairs to the fence around the allotments. The cost of approximately £700 was approved.
- The installation of a wooden seat in the Parish Council's bus shelter in Chapel Road will cost £508 for the seat and additional installation costs. This was approved. The Environment committee will decide on who is to install the seat.
- Donations need to be considered at the next meeting.
- Precept - West Bergholt has a very low precept compared to many other Parish Councils in the area - 22nd lowest out of 31. It is also likely that, next year, grants will decrease or not be

available at all due to the economic climate. Therefore it was proposed by Bob Tyrrell and seconded by David Short to increase the Precept to £24.58. This was approved by all Parish Councillors with the exception of Chris Stevenson.

It was proposed by Andrew Savage and seconded by Harry Stone to make the following payments:

General Account

Salary Payments to Mrs Walsom and Gary Walls

David Kingaby	Website manager	800.00
J Gili-Ross	Expenses	205.98
R Tyrrell	Expenses	41.43
Anglian Water	Water Rates for Allotments and Pools Land	167.23
Mail Boxes Etc	Village Bulletin	418.00
Pinnacle Essex	Grass cutting	967.82
Inland Revenue	NI	22.61
S Swan	Village Bulletin expenses	19.42
Ernest Doe	Paint	7.33
Gary Walls	Expenses	53.98
Inland Revenue	NI	22.61
Bernard Colbron	Village Bulletin Editor	180.00

Orpen Hall Account

Salary Payment to Mrs Mayhew

A to Z Supplies	Cleaning materials	54.74
Vincent Pizzuto	Plumbing work	71.74
Caroline Nix	Cleaning	480.00
J Mayhew	Refuse sacks/Cleaning materials	39.97
J Herbert Roofing	Repairs to roof	295.00
Performing Right Society	PRS Music Licence	296.91
Caroline Nix	Cleaning	360.00
J Mayhew	Refuse sacks	33.60
AL-CO	Boarding up Social Club Window	140.00
D & M Electrics	Work on lights	35.00

6. Speed Management Strategy Consultation

A report had been distributed by Chris Stevenson summarising the key points of Essex County Council's Speed Management Strategy and its implications for the Parish Plan and Parish Council. Following discussion it was agreed that Chris Stevenson will feed back to Essex County Council the views of the Parish Council and the Parish Plan steering group.

7. Environment Matters

Minutes of the Environment Committee meeting held on 8th January 2009 were received.

- A meeting is to be arranged between Pinnacle, the Cricket and Football Clubs and members of the Parish Council to discuss future grass cutting options.
- The finger post signs for the Church have now been collected and will be erected by Gary Walls.
- A letter will be sent to the Co-op about the state of the forecourt outside the shop.

8. Hall Matters

Minutes of the Hall Committee meeting held on 8th January 2009 were received.

There were no further comments.

9. Planning

Minutes of the Planning Committee meeting held on 22nd January 2009 were received.

The Local Development Framework will be reported on next month.

CBC had asked for more information about the management and running of the MUGA. This is to support the planning application. This has been supplied to Jane Seeley of CBC Planning Department.

10. BYG

A report had been circulated by Harry Stone about running a community mini bus. This will be explored further and an article will be placed in the Village Bulletin.

The BYG will be starting their Youth Club in the middle of February. It will run fortnightly on Friday evenings in the John Lampon Hall. Equipment has been purchased with the Grant funding received.

11. Ordnance Survey Mapping

The Parish Council has received a CD containing Ordnance Survey Mapping Facilities. Chris Stevenson has been looking at what is available to the Parish Council and distributed a report on the service. He also presented some examples of the maps available to the Parish Council. This will be a useful facility for planning and environment issues. The Parish Council has copyright approval to use the maps.

12. Correspondence

- A letter will be sent to a resident of Mumford Close about encroachment onto the Lorkin Daniell Playing Field, inviting the owner to discuss the issue with the Trustees.
- The Police have been requested to carrying out speed checks in Lexden Road and Colchester Road following complaints by residents of excessive speed on these roads.
- The Parish Council's draft Equal Opportunities Policy has been passed to the Hall Committee. This will be formally adopted at the next meeting.

13. Progress Reports for Information

Parish Clerk

Essex County Council - Civic Service to be held in Chelmsford Cathedral - 26/03/09 at 7.30p.m.

EALC - Advanced Councillor Training Day 1 - 26/03/09

Essex Training Partnership - Roles and Responsibilities Course - 01/04/09

Health and Safety Course - 26/02/09

Law and Procedures Course - 11/03/09

Minutes and Agenda Course - 04/02/09

SLCC - AGM and Training Day - 28/03/09

CILCA - Essex Equals Ten - commencing 31/03/09

ECC - Essex Best Green Village - Chris Stevenson will look at this

Village Bulletin

The next edition will be distributed at the beginning of March. Advertising is going very well.

Village Website

Reports from Dave Kingaby for the last 2 months had been distributed.

Sue Day volunteered to become the Communications Officer and Jenny Church offered to help her. This position is being created to help co-ordinate communications between village organisations and clubs with that of the web site, bulletin and notice boards.

14. Parish Plan

A report on the meeting of the Parish Plan Steering group and volunteers, in November, had been circulated. Chris Stevenson reported that the meeting was successful. Three new members were recruited onto the Steering group.

A further meeting took place on 22/01/09. Highways and traffic were the main issues discussed and it was felt that this area may need to be dealt with by a sub committee.

The second issue of the Parish Plan, which contains photographs, will be sent to CBC.

15. Consideration of Items for the Next Agenda

To adopt the new Equal Opportunities Policy.

16. Date of Next Meeting

25th February 2009 - 7.30p.m.

Signed

Date

Position on Parish Council.....