



WEST BERGHOLT PARISH COUNCIL HALL REPORT

Report on Meeting: *Thursday 9th October 2008*
 Location: **John Lampon Room - Orpen Hall**
 Councillors present: **Bernard Colbron, David Short, Sally Butcher, Jenny Church**
 Apologies:

- | | | <u>Action</u> |
|---|--|---------------|
| 1 | <u>Hall bookings</u>
It was agreed that no bookings would be taken for the Hall on Christmas Eve or New Years Eve. | |
| 2 | <u>Hall Work</u>
Andrew is awaiting response to the grant application. ?due in November/December. Grants would then ? be available in January/February. | Bernard |
| 3 | <u>RCCE</u>
New energy efficiency initiative for Village Halls from RCCE - information could be available when Bernard attends a meeting to find out more. | Bernard |
| 4 | <u>CCTV</u>
Cameras 4 and 5 are not very effective. This will cost £245 to repair. .Discussed possibility of paying £150 per annum for a maintenance contract to monitor CCTV cameras. Bernard to discuss whole issue with John Gili-Ross. Regarding outside security lighting, We are waiting for quotes. | Bernard |
| 5 | <u>Hall Flooring</u>
Floor cleaner fluid is now available. Instructions for use have been copied as information for cleaners. | |
| 6 | <u>Hall car park</u>
To discuss this at next Hall committee meeting ready for budget meeting. | |
| 7 | <u>Hall tables</u>
New hall tables with trolleys have now arrived. June is in the process of unpacking them and will assess the ease of transporting them and storing them. | |
| 8 | <u>Hall Notice Board</u>
Bernard will arrange for this to be placed back in the Hall. | Bernard |
| 9 | <u>Kitchen Refurbishment</u>
This subject and the results of the kitchen survey were discussed at length. Based on the results of the survey and the amount the kitchen is used it was felt that at the moment there was no justification for refurbishing the whole kitchen. Improvements and repairs that are required could be budgeted for individually. A programme of works needs to be arranged. To be discussed further. | All |



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10 **Break in**

The window in the Social Club has been repaired by Swift Fix who have done an excellent job. This firm was also asked to make an estimate for the rest of the planned works to the outside of the hall, replacement windows etc. and this has been passed to Andrew Savage.

11 **Orpen Players**

Bernard has discussed the question of rents with Michael Poole. The suggestion is for Orpen Players to pay in advance annually and receive the 10% discount. Agreed to try this for the following year and Bernard and June to monitor the situation. Bernard

12 **Social Club**

Letter has been sent to Social Club as agreed at last Parish Council meeting. We are awaiting a response by 31st October when further discussion will need to take place. All

Date of next meeting

Thursday 13th November 2008