



W E S T B E R G H O L T P A R I S H C O U N C I L

Minutes of the Parish Council

Meeting held in the John Lampon Hall - 24th September 2008 at 7.30p.m.

In the Chair: John Gili-Ross
Members Present: Jenny Church, Bernard Colbron, Andrew Savage, David Short, Peter Sleigh, Chris Stevenson, Harry Stone, Bob Tyrrell
Clerk: Val Walsom
Present: Councillor Tod
Ann Brown - Prospective candidate as Essex County Councillor

1. Apologies for Absence

Apologies were received from Sally Butcher, Peter Johnson and Councillor Willetts.

2. Declaration of Interest

There were no Declarations of Interest.

3. Minutes

Minutes of the meeting of 23rd July were approved with no amendments.

4. Borough Councillors' Report

The next NAP meeting will take place on 6th November 2008 in the Orpen Memorial Hall.

Following the death of the Mayor of Colchester, his wife will take over the mayoral duties until the end of the term of office.

Councillor Tod asked the PC to contact the Highways department to arrange for some hedges on Chitts Hill to be cut back.

5. Parish Plan - Motion to Adopt

The following Motion was put before the PC:

"The Parish Council is invited to adopt the first Issue of the West Bergholt Parish Plan as forming the forward plan for the village, and to agree the pursuit of priority items as appropriate, which the community has supported through the various stages of the plan's production.

"The Parish Council is further invited to take responsibility, either directly or through designated third parties for investigating those areas of the action plan which fall under the remit of its various sub-committees or designated third parties. At the start of each Parish Council year, the Parish Council will agree those Parish Plan Priorities that will become the main focus of concentration during the year and those Parish Plan Priorities will be added as a standard agenda item to both the main Parish Council agenda and that of the relevant sub committees.

"In adopting the plan the Parish Council will refer to it when considering any proposal by other local authorities, organisations or individuals which affects the quality of life in the village. Likewise, the Parish Council will continue to liaise with the Parish Plan Steering Group on updates to the plan by inviting the Chair of the Steering Group to meetings of the Parish Council to outline progress on the plan's development."

Chris Stevenson advised that ECC are going to try and realise the top priority item from the Parish Plans within a year. He will make a list of the top priorities for West Bergholt.

BT expressed his concern at the % of residents who had responded to the survey.

Following discussion, the first issue of the Parish Plan was adopted by the Parish Council.

Parish Clerk - Val Walsom - 17 Armoury Road, West Bergholt, CO6 3JN T - 01206 240149

E - wbergholtpc@tiscali.co.uk - Parish Council web site - www.westbergholt.net

Chairman - John Gili-Ross Vice-Chairman - Bob Tyrrell Councillors - Sally Butcher, Jenny Church, Bernard Colbron, Peter Johnson, Andrew Savage, David Short, Peter Sleigh, Chris Stevenson, Harry Stone



WEST BERGHOLT PARISH COUNCIL

6. Actions Following the Core Strategy Examination

Following discussion about development it was agreed that a meeting should be arranged between the Planning committee and the Spatial Policy team to discuss the Core Strategy Examination.

7. Progress Reports for Information

Parish Clerk

To consider forthcoming courses and events:

- EALC Greens and Commons Course - 24/10/08
- Law and Procedures Course - 16/10/08
- Roles and Responsibilities Course - 21/10/08

Village Bulletin

The alterations to the latest bulletin layout were well received. Information is being entered on to Wikipedia about the history of the village. Bernard Colbron is going to try and contact the person responsible to see if he/she would like to use the village website.

Village Website

There was no report.

BYG

The BYG is progressing well. The meeting in September attracted a number of adult volunteers. Training will take place in October. Amber Harlow is putting together grant bids for equipment.

CALC are looking at the possibility of joint funding the Essex Youth Bus for the use of local villages. Harry Stone said the Youth Bus was a bit disappointing.

Following a suggestion from CBC Planning Department, a letter has been drafted to be sent to local residents about extending the use of the MUGA. The letter invited interested residents to attend a meeting on 22nd October, at 7p.m. before the PC meeting, for an informal discussion.

8. Planning

Minutes of the Planning Committee meetings held on Wednesday 21st August and Monday 22nd September 2008 were received.

There was no further discussion.

9. Environment Issues

Minutes of the Environment Committee meetings held on 14th August and 11th September 2008 were received.

- Notices about dog fouling on Poors Land are to be erected at the entrances to the field as well as on the notice boards.
- Debris by the Lexden Road pond has been removed.
- It was agreed that Bakers of Danbury will refurbish the village sign at a cost of £630.
- The resident who owns a fence on the ally leading to Erle Havard, which has graffiti on it, has agreed that the graffiti can be removed by Gary Walls. In future, the Highways rangers will be contacted about graffiti on areas not belonging to the Parish Council.
- Still awaiting costs of signs to St Mary's Church.
- A request received for the erection of a shed on an allotment was approved.
- Heathlands PTA's request to hold the Village Fayre on Poors Land on 20th June 2009 was approved.
- A letter was received from Jackson and Partners, solicitor representing the owners of 26 New Church Road, acknowledging permission for their gate leading to the Lorkin Daniell Playing Field to remain. Another resident needs to be advised that their gate needs similar approval.
- CBC Planning Department is to be advised that trees, with TPO orders, on the building site adjacent to the Rectory in New Church Road have been cut down.
- The design for the new village signs was approved. The artwork will be sent to the sign makers at ECC for a quote.



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10. Village Hall Matters

Minutes of the Hall Committee meetings held on Wednesday 14th August and Monday 11th September 2008 were received.

- 2 CCTV cameras have failed. Panther will be contacted.
- New card tables have been received.
- The Hall notice board is to be erected.
- A meeting is to take place with the Orpen Players to discuss their hall rates.
- The Hall has gained Hallmark 1. The presentation ceremony will take place at the RCCE Village Hall and Community Building Conference 2008 on 18th October at Copford Village Hall. Bernard Colbron will attend.
- An application for a grant for new windows has been placed. An application for a grant for some winter six seater Turtle buses for Bluebells Playgroup has also been placed.
- Social Club - Following 2 verbal meetings with the Treasurer it was agreed that a letter should be sent to the Social Club advising that unless a viable financial proposal to clear all debts is put before the Parish Council by 31st October 2008 the Social Club lease will be terminated on 31st December 2008.

11. Finance

July

The General Account showed 48% income, 29% general expenditure, 32% environment expenditure and 30% expenditure overall.

The Hall Account showed 36% income, 56% expenditure.

August

The General Account showed 48% income, 34% general expenditure, 40% environment expenditure and 36% overall.

The Hall Account showed 46% income, 60% expenditure.

- A request was received from the Cricket Club for a donation towards refurbishing their grounds. It was suggested that they apply for a Grass Roots Grant. Information will be sent to them. Their request will be addressed at the end of the financial year when all donations are discussed.

It was proposed by Andrew Savage and Seconded by Bernard Colbron to make the following payments:

General Account

Salary Payments to Mrs Walsom and Gary Walls		
AON Ltd	Insurance	492.93
WC King	Hedge Cutting	370.25
Peter Cannon	Transporting the Best Village Sign	55.80
Ernest Doe and Sons	Repairs to mower	103.53
Inland Revenue	NI	19.95
Mail Boxes Etc	Printing Village Bulletin	623.00
Ernest Doe and Sons	Weed killer	85.90
EALC	New Councillor packs	29.22
B Colbron	Village Bulletin Editor	180.00
Inland Revenue	NI	19.75
Harry Stone	Refreshments for BYG	19.04

Orpen Hall Account

Salary Payment to Mrs Mayhew		
Vincent Pizzuto	Plumbing	122.20
Caroline Nix	Cleaning	552.00
A-OK Signs	Hall signs	125.73
The Fire Extinguisher Man	Fire blanket	18.80
RCCE	Hall Rules	3.00
A to Z Supplies	Cleaning materials	79.65
CBC	Premises Licence	70.00
Roberts Cleaning Services	Window cleaner	25.00



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Anglian Water	Water rates	310.29
Barford Flooring Ltd	Resurface hall floor	2643.00
Caroline Nix	Cleaning	384.00
J Mayhew	Refuse sacks and toilet roll holder	37.59
Swift Fix UK	Repairs to Social Club window	520.00
B Colbron	Floor cleaner	14.57

12. Correspondence

- The Police will try to attend two Parish Council meetings per year.
- Colchester Borough Homes Ltd - Explanation of roll with council homes within the Parish.

13. Consideration of Items for the Next Agenda

The pros and cons of a minibus run by the Parish Council.

14. Date of Next Meeting

22nd October 2008 - 7.30p.m.

Signed

Date

Position on Parish Council.....