



WEST BERGHOLT PARISH COUNCIL

# Hall Report

Report on Meeting:	<i>Thursday 10<sup>th</sup> July 2008</i>
Location	Sub Committee Room - Orpen Hall
Councillors present	John Gili-Ross, Bernard Colbron, Sally Butcher, Jenny Church, Peter Sleigh, Andrew Savage (for Items 1,2,3)
Apologies	David Short

		<u>Action</u>
1	Bernard Colbron was elected as chair for this committee.	
2	<b>Hall bookings</b> Bernard reported a problem with Hall booking and it was decided that cash would only be accepted in exceptional circumstances with proof of identity and address for contact. A refundable deposit of £100 would be required for requests for booking from outside the village.	Bernard
3	<b>Quotations for Hall work</b> Carbon footprint reduction scheme. Windows and doors need replacing with either metal or UPVC. Guttering, soffits and downpipes also need replacing. Quotes had been acquired from Hockleys for both metal and UPVC. Peter Sleigh had quotes Star Aluminium and Pullman, both of these companies are known to him. Decision to apply for a grants (2) for the work by the end of the month. A final decision would be made at the end of the year in December.	Andrew
4	<b><u>RCCE</u></b> The RCCE has announced a new energy efficiency initiative for owners of village halls for a fee. They will undertake a survey, analyse energy bills and provide recommendations for improvements giving cost savings and ideas on where to seek funding for energy efficient measures.	
5	<b><u>CCTV</u></b> All cameras are now working. Maintenance contract to be implemented by November.	Bernard
6	<b><u>Hall flooring</u></b> Work to start on the flooring on 11 <sup>th</sup> August - work should take 5 days.	
7	<b><u>Hall car park</u></b>  No news regarding the resurfacing of the whole car park.	



## W E S T B E R G H O L T P A R I S H C O U N C I L

8	<p><b><u>Tables for Hall use</u></b></p> <p>The current tables are not in good condition. Bernard Colbron had looked at replacements. 20 tables come in a trolley for easier storage. It was agreed to order 1 trolley and 20 grey tables.</p>	Bernard
9	<p><b><u>Hall Notice Board</u></b></p> <p>New metal notice board has been bought and this can be placed back in the Hall.</p>	Bernard
10	<p><b><u>Kitchen refurbishment</u></b></p> <p>Chris Stevenson has previously carried out a survey of the needs for the kitchen. There is a need to consult users and find out needs. The flooring is poor and tiling would prove easier to clean. More cupboard space is required and plumbing and electricians etc need updating. We need the results of Chris' survey. A programme of works needs to be arranged. Peter Sleight to look at quotes</p>	Bernard Peter
11	<p><b><u>Storage facilities</u></b></p> <p>All cupboards need to be labelled - check needs to be made of who is using the cupboards</p>	Bernard
12	<p><b><u>Grants</u></b></p> <p>Grants are available. Suggestions could include - ? An extension to John Lampon Hall ?Youth /Community bus.</p>	All to note
15	<p><b><u>Date of Next Meeting</u></b></p> <p><i>Thursday 14<sup>th</sup> August at 7.30pm - in the sub committee room.</i></p>	