



WEST BERGHOLT PARISH COUNCIL

Minutes of the Parish Council

Meeting held in the John Lampon Hall - 23rd April 2008 at 7.30p.m.

In the Chair: John Gili-Ross
Members Present: Jenny Church, Bernard Colbron, Peter Johnson, Andrew Savage, Peter Sleigh, Chris Stevenson, Harry Stone, Bob Tyrrell
Clerk: Val Walsom
Present: Councillor Willetts

1. Apologies for Absence

Apologies were received from David Short.

2. Declaration of Interest

There were no Declarations of Interest.

3. Minutes

Minutes of the Parish Council meeting held on 26th March 2008 were approved with no amendments.

4. Borough Councillors' Report

Councillor Willetts advised that TB Scaffolding Ltd, Pattens Yard, Nayland Road has requested a variation to its Heavy Goods Vehicle Operators Licence.

5. Parish Plan

Over 150 consultation forms had been returned. The committee is now working out priorities and provisional results have been circulated. The top issues are traffic, housing including infill, facilities for young people, policing, public transport, dog fouling and litter. Results from the consultation forms sent to clubs and businesses are yet to be analysed. The most positive finding was the number of respondents offering help in the future.

The next step will be to publish a summary of the findings in the Village Bulletin. The majority of the Plan has been written. It will be presented to the Parish Council, Borough Council and County Council. Ownership of areas and plans to move forward will need to be decided once the Plan has been published.

The Parish Plan will be formally launched at the Annual Parish Meeting and there will also be a stall at the Village Fayre.

6. Village Engagement Strategy and Raising the Profile of the Parish Council

To consider the progress of the Bergholt Youth Group (BYG):

The BYG met on 18th April. It was disappointing that no new members came forward. Amber Harlow was elected Chair. Peter Johnson, A representative from the Essex Youth Service, attended and advised that West Bergholt is not a priority area for the Youth Bus. He did suggest that members could join the Essex Voluntary Youth Service. He also spoke about a Youth Club. It was agreed that BYG need to be very sure of the need before proceeding.

Bob Tyrrell has a friend who is a member of the Boys Club of Great Britain and is responsible for setting up youth groups etc. Tim Francis is the person responsible for Youth Services at ECC.

Items for the Annual Parish Meeting:

A reply slip for questions from residents will be placed in the next Village Bulletin. An Agenda has been provisionally agreed.

Parish Clerk - Val Walsom - 17 Armoury Road, West Bergholt, CO6 3JN T - 01206 240149

E - wbergholtpc@tiscali.co.uk - Parish Council web site - www.westbergholt.net

Chairman - John Gili-Ross Vice-Chairman - Bob Tyrrell Councillors - Jenny Church, Bernard Colbron, Peter Johnson, Andrew Savage, David Short, Peter Sleigh, Chris Stevenson, Harry Stone



W E S T B E R G H O L T P A R I S H C O U N C I L

7. Progress Reports for Information

Parish Clerk

To consider forthcoming courses and events:

- Essex Training Partnership - Chairman's Day 2 - 03/06/08 (John Gili-Ross to attend)
Planning for the Future of Your Village - 12/06/06
Risk Management Course - 14/05/08

Village Bulletin

Copy has now been received for the June edition. It was noted that the Bulletin is being viewed on the website.

Village Website

The Parish Council page has been updated but more information will be added in due course. The website is receiving over 1000 visits a month.

8. Planning

Minutes of the Planning Committee meeting held on Wednesday 18th April 2008 were received.

- CBC has advised that representation about applications for Heavy Goods Vehicle Operators' Licences can only be made by Parish Councils, residents associations or action groups if they are the owners or occupiers of affected land in the vicinity of an operating centre.
- Colchester Borough Council's Core Strategy Inquiry for the Local Development Framework will go in front of the Inspector in June. Members of the Parish Council will be welcome to attend.

9. Environment Issues

Minutes of the Environment Committee meeting held on 17th April 2008 were received.

- The top bar of the entry barrier to the Village Green has been removed.
- It was agreed that Andrew Savage and Val Walsom will meet with Gary Walls to discuss risk assessment.
- Andrew Savage circulated a proposed letter to residents whose properties are encroaching on to the Lorkin Daniell Playing Field. John Gili-Ross will seek legal advice before a letter is sent out. The Trustees of the Village Green agreed that, subject to confirmation from a legal view point, the letter can be sent by recorded delivery.
- ROSPA will carry out the play equipment inspection in May. CBC will be used next year.
- Friends of Hill House Wood have had a request from someone who wants to erect a seat. The Environment committee will look into where a seat could be erected.

10. Village Hall Matters

- Quotes are now being sought for replacement windows and doors, guttering and down pipes. Other areas needing attention are the floor in the main hall which needs resurfacing and refurbishing the kitchen. Grants will be prepared once the quotes have been received.

11. Finance

The financial year end General Account showed 104% income, 76% general expenditure, 100% environment expenditure and 84% expenditure overall.

The financial year end Hall Account showed 130% income, 86% expenditure.

- Parish Plan expenditure will be looked at before the next meeting.
- It was agreed to refund the General account from the Hall account the loan repayment for the financial year 2007/2008 of £5368.20.
- It was agreed to increase June Mayhew's paid hours a week from 10¾ to 12¾ from this month.



W E S T B E R G H O L T P A R I S H C O U N C I L

It was proposed by Andrew Savage and Seconded by David Short to make the following payments:

General Account

Salary Payments to Mrs Walsom and Gary Walls		
EALC	EALC and NALC Affiliation Fee	438.38
NALC	LCR Subscription	13.50
AON Ltd	Trust Insurances	1646.29
B Colbron	Village Bulletin Editor	180.00
Ernest Doe	Petrol Brushcutter	325.00
Allianz Cornhill	PC Insurance	1249.05
Inland Revenue	NI	19.75
CALC	Subscription	35.00

Orpen Hall Account

Salary Payment to Mrs Mayhew		
AtoZ Supplies	Cleaning Materials	85.00
Willett Heating Ltd	Power Flush in Social Club	630.00
Vincent Pizzuto	Plumbing Work	91.65
Caroline Nix	Cleaning	432.00
Elanor Technical Services	Boiler Servicing	201.63
CBC	Annual Rates	180.18
BT	Phone Bill	53.85
June Mayhew	Refuse Sacks and Carbon Paper	35.55
Anglian Water	Water Rates	311.99
Bernard Colbron	Step Ladder	39.98

12. Correspondence

- Thank you from First Responders for the donation
- BHYFC requesting sponsorship. It was agreed that this was not appropriate. However, a donation could be made towards equipment etc. Donations will be looked at later in the year
- AON Insurance - Parish Councils receive a 15% discount for insurance
- Friends of Historic Essex - requesting that the Parish Council becomes a corporate member. This was passed to the History Group
- NALC - Review of NALC Publications and Unlocking the Talent of Our Communities
- ECC - Localism - Highways Rangers are capable of doing small minor repairs
- CALC - Local Highways Panel - John Gili-Ross' name will be put forward as a representative on the Panel. A letter was also received from John Gili-Ross as the new Chair of CALC.
- CBC - looking for Standards Board representatives.

13. Consideration of Items for the Next Agenda

The Annual Parish Meeting

14. Date of Next Meeting

The next meeting will be on Wednesday 21st May 2008. The meeting will be preceded by the Annual Parish Council Meeting when the Chair has to be elected.

Signed

Date

Position on Parish Council.....