



## W E S T B E R G H O L T P A R I S H C O U N C I L

# Minutes of the Parish Council

Meeting held in the John Lampon Hall - 26<sup>th</sup> March 2008 at 7.30p.m.

In the Chair: John Gili-Ross  
Members Present: Jenny Church, Bernard Colbron, Andrew Savage, David Short, Peter Sleigh, Harry Stone,  
Clerk: Val Walsom  
Present: 1 member of the public, Councillor Tod

### Public Session

Gary Walls, the new Village Handyman, was introduced to the Parish Council.

3 members of the Bergholt Youth Group (BYG) spoke about the possibility of a Youth Club. They were asked to put a plan together and report back when they are ready. Councillor Tod advised that the Community Initiative Fund (CIF) had grants available for initiatives for young people.

A resident from New Church Road spoke about the Appeal for the development on land behind 26 New Church Road. She advised that the scale of the plan is not accurate. There is concern that the development will extend onto the playing field. There has also been a gate erected giving direct access onto the playing field from the garden of 26 New Church Road.

#### 1. Apologies for Absence

Apologies were received from Peter Johnson, Chris Stevenson, Bob Tyrrell and Councillor Willetts.

#### 2. Declaration of Interest

There were no Declarations of Interest.

#### 3. Minutes

Minutes of the last Parish Council meeting held on 27<sup>th</sup> February 2008 were approved with no amendments.

#### 4. Borough Councillors' Report

Other than the issues discussed at the public session, there was no report.

#### 5. Parish Plan

Harry Stone reported that, so far, over 80 returns from the Consultation have been received. Notes circulated, on the meeting held between members of the Parish Council and the Parish Plan committee to discuss the consultation on 11th March 2008, were approved.

#### 6. Village Engagement Strategy and Raising the Profile of the Parish Council

To consider the progress of the Bergholt Youth Group:

Harry Stone observed that a Youth Club would need somewhere to store its equipment. Any funding from the CIF could not be used on salaries for any youth leaders or for running costs.

The next meeting will be on 18th April 2008.

To consider the format of the Annual Parish Meeting:

The meeting will be held on 26th June 2008. A format, previously circulated, suggested a short presentation on the Parish Plan, responses to written issues sent in by residents via a questionnaire



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to be circulated in the Village Bulletin, issues raised from the floor, with concluding remarks from the Chair followed by an informal session with refreshments.

To consider how best to use the new notice board outside the Co-op:

The board is to be kept up to date. A list of village clubs and a list of Parish Councillors and their roles will be displayed.

### 7. Progress Reports for Information

Parish Clerk

Legal Topic Notes:

NALC will be producing the useful Topic Notes on their website.

Independent Auditors Bank:

EALC are looking for people willing to be placed on the Independent Auditors Bank.

To consider forthcoming courses and events:

- Essex Training Partnership - Law and Procedures Course - 15<sup>th</sup> April  
Employment Issues Course - 30<sup>th</sup> April  
Minutes and Agenda Course - 8<sup>th</sup> May 2008
- RCCE - Quality Management and Sustainable Funding Workshop - 10<sup>th</sup> April 2008

### Village Bulletin

Two members of the Editorial team have been invited to a RCCE workshop. The new cover was well received.

### Village Website

The monthly report received from Dave Kingaby had a number of outstanding issues. These have all been dealt with. There will be an additional bill from Dave Kingaby for the work he has done for the Parish Plan.

### 8. Planning

Minutes of the Planning Committee meeting held on Wednesday 19<sup>th</sup> March 2008 were received.

The Planning Committee is to readdress the area of land to the rear of 26 New Church Road to confirm whether or not there is a boundary issue. A Government Inspector was on the site today for the Appeal.

There are changes in planning procedures which will affect Town and Parish Councils. This may include a reduction in the number of extensions etc. needing planning permission.

### 9. Environment Issues

Minutes of the Environment Committee meeting held on 13<sup>th</sup> March 2008 were received.

- John Gili-Ross has asked Atkins for another copy of the plans for the work on the Village Green/Poors Land.
- The Environment committee have recommended that the Parish Council does not take on responsibility for Pocket Park or the Erle Havard Play area.
- Work needs to be done on clearing the pond in Hall Road.
- Signs indicating a Private Road have been erected at the bottom of Pirie Road. Highways will be contacted to check whether or not they installed them.
- Bernard Colbron and John Gili-Ross attended a meeting with George Ward from the Highways Department. The Parish Council would like 3 modern signs to include the village logo - one each at the bottom of Newbridge Hill, Bures Road and Colchester Road. After a template has been designed, costs will be made. Mr Gili-Ross suggested a blue background in keeping with the new bridge.
- Details about Vehicle Activated Signs (VAS) had been circulated. Now awaiting funding details.



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- The Landlord of the White Hart has been served with a Planning Contravention Order about the caravans parked on the field behind the pub. The caravans must not be used for residential use and must be removed from the site. As yet the landlord has failed to respond. There are also 2 HGV lorry cabs parked on the field. A letter will be sent to Punch Taverns.
- It has been confirmed that the new development off Chapel Road will be called Lampon Close.

### 10. Village Hall Matters

Minutes of the Hall Committee meeting held on 14<sup>th</sup> March 2008 were received.

- Bernard Colbron has contacted Panther to ask for quotes for replacement cameras.
- The Social Club boiler has had its system flushed through. This was necessary following refurbishment and movement of the radiators. The cost will be in excess of £500. The Social Club no longer has a key to the boiler room.
- The Orpen Players have written to ask for permission to install lighting brackets for their stage lighting, for storage space under the stage for their costumes and for more chairs. It was agreed to look into the possibility of purchasing more chairs. However, their other two requests were not approved.

### 11. Finance

The General Account showed 104% income, 66% general expenditure, 93% environment expenditure and 74% expenditure overall.

The Hall Account showed 128% income, 81% expenditure.

- Parish Council and Trustee Accounts' balances were circulated.
- British Gas has agreed a slightly reduced price for the year commencing July 2008.
- It was proposed by Andrew Savage and seconded by Bernard Colbron to give a donation of £150 to the West Bergholt First Responders.
- It was proposed by Bernard Colbron and seconded by Jenny Church to buy a strimmer for £399.
- The WBMSC have still not paid the final loan instalment for the MUGA lights.
- John Gili-Ross has taken over as Chair of the Colchester Association of Local Councils. The membership will be £35. He will put his name forward as a member of the panel on Highways issues consisting of 5 Parish Councillors, 5 Borough Councillors and 1 Portfolio holder.

It was proposed by Andrew Savage and Seconded by David Short to make the following payments:

#### General Account

Salary Payments to Mrs Walsom and Gary Walls		
CBC	Dog bins	314.36
Zurich Municipal	Membership renewal	158.63
Harry Stone	Ink cartridge	9.47
Adler Business Systems	Ink cartridges	39.46
Inland Revenue	Tax/NI	90.71
Andrew Savage	Ink cartridge	17.99
St Mary's Church	Donation	150.00
Methodist Church	Donation	150.00
WB First Responders	Donation	150.00
Care Network	Donation	150.00
John Gili-Ross	Expenses	43.52

#### Orpen Hall Account

Salary Payment to Mrs Mayhew		
CBC	Waste collection admin charge	30.90
Caroline Nix	Cleaning	504.00
Abacus	Replacement cheque for door repairs	153.06
I Payne	Floor repairs	315.00
David Short	Floor repairs – materials	111.93
June Mayhew	Expenses and cleaning	57.50



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### 12. Correspondence

- East of England - Planning for Gypsy and Traveller Accommodation in the East of England
- Pocket Park agreement between Berkeley Homes and CBC
- ECC - A12 Corridor Enquiry into the Operation of the A12
- ECC East Essex Forum on 8<sup>th</sup> April 2008 at Walton on the Naze, 2p.m.
- ECC - Making the Links
- Essex Partnership News

### 13. Consideration of Items for the Next Agenda

- Items for the Annual Parish Meeting
- Report from the BYG meeting

### 14. Date of Next Meeting

The next meeting will be on Wednesday 23<sup>rd</sup> April 2008.

Signed .....

Date .....

Position on Parish Council.....