



WEST BERGHOLT PARISH COUNCIL

HALL REPORT

Report on Meeting:	14 th February 2008
Location	Orpen Hall
Councillors present	John Gili-Ross, Bernard Colbron & David Short.
Apologies	Peter Sleigh & Chris Stevenson

	<u>Action</u>
<u>CCTV System</u>	
Defects as reported to Jan's meeting (cameras 1 and 4) still apparent. No appointment confirmed with supplier yet. System is very unsatisfactory and further discussion needed with Panther to get all defects rectified at the same time such that whole installation can be fully working.	Bernard
<u>Ceiling Insulation &</u>	
Social club has not responded re loft hatch. It has been noted that the Social Club has had the ceiling repaired without leaving an opening.	Bernard
<u>Orpen Hall Flooring</u>	
Work to replace small sections of damaged flooring with new wood has been completed. Quotes for the sealing of the floor to be obtained.	David
<u>Hall Fabric - Internal/External</u>	
Tarmacadam patches have been applied to worn sections. A new surface for the whole car park is desirable. Chris to bring cost estimates based on industry unit rates to the next meeting.	Chris
New tables to replace old card tables are required. Bernard to look at modern equivalents at Staples and make estimate of costs with view to replacement in the near future. Tables are used at events such as quiz evenings. Tables currently stacked up in old toilet area next to June's office.	Bernard
<u>Storage Facilities - Internal/External</u>	
Bluebell group has tidied up equipment in garage lock-up. The small cupboard upstairs belongs to WI. June to contact Val to arrange a small label to be made up for affixing to cupboard door.	June
<u>Hall and Environs Key Register and Key safe</u>	
Key safe work complete, but some keys need to be placed on the register.	Bernard to check
<u>Kitchen Refurbishment</u>	
All agreed to re-visit the kitchen refurbishment next meeting.	All to note



W E S T B E R G H O L T P A R I S H C O U N C I L

	<p>Projects requiring estimated costs for grant application. These estimates must be obtained by the April Hall meeting so that applications can be made. The projects appear below with nominated owner. Owners should indicate if they cannot provide the quotations in the timeframe. Only one quotation is required for each project at this stage.</p>																	
	<p>Future Items for consideration in 2008/9</p>																	
	<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Item and priority</th> <th style="text-align: left;">Owner</th> </tr> </thead> <tbody> <tr> <td>• 1 Guttering, Soffits, Downpipes</td> <td>• Bernard</td> </tr> <tr> <td>• 2 Windows and doors</td> <td>• Peter</td> </tr> <tr> <td>• 3 Low energy lighting to exterior of Halls</td> <td>• John</td> </tr> <tr> <td>• 4 Sleeping policeman</td> <td>• David</td> </tr> <tr> <td>• 5 Smokers area/shelter</td> <td>• David</td> </tr> <tr> <td>• 6 Pitched Roofs for entrances</td> <td>• Bob to provide drawings</td> </tr> <tr> <td>• 7 Community Broadband</td> <td>• Matter for Parish Plan</td> </tr> </tbody> </table>	Item and priority	Owner	• 1 Guttering, Soffits, Downpipes	• Bernard	• 2 Windows and doors	• Peter	• 3 Low energy lighting to exterior of Halls	• John	• 4 Sleeping policeman	• David	• 5 Smokers area/shelter	• David	• 6 Pitched Roofs for entrances	• Bob to provide drawings	• 7 Community Broadband	• Matter for Parish Plan	
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	<p><u>A.O.B.</u></p>																	
	<ul style="list-style-type: none"> • Safety Certificate outstanding • Contractors: minor works to continue with existing call out arrangements maintained but monitored to check whether a good service was being offered. In particular electrician is not reliable for callouts. • Signs: new signs are needed for John Lampon Hall (directional for visitors and outside the extension itself) 	<p>Bernard</p> <p>June</p> <p>John / David</p>																
15	<p><u>Date of Next Meeting</u> Thursday 10th April, Orpen Hall at 19.30</p>																	