

WEST BERGHOLT PARISH COUNCIL

Minutes of Trustees Meeting – 28th November 2007 – 7.30p.m.

In the Chair: Mr Gili-Ross
Trustees Present: Mrs Bowden, Mrs Church, Mr Colbron, Mr Johnson, Mr Savage, Mr Stevenson, Mr Stone, Mr Tyrrell
Clerk: Mrs Walsom
Present: Councillor Tod

1. **Apologies for Absence**

Apologies were received from Mr Short and Mr Sleigh.

2. **To Approve and Sign the Minutes of the Previous Meeting**

With no amendments the Minutes were approved and signed.

3. **Hall Report**

Minutes of the Hall Committee meeting held on 8th November 2007 were received.

- Orpen Hall Floor – Work on this needs to be actioned before redecoration.

Accounts

The accounts showed 92% income and 55% expenditure.

The proposed budget for 2008/2009 was received it was proposed by Mrs Bowden, seconded by Mr Colbron and agreed to approve the following:

Hire rates for the hall to increase by 3% for local residents and 5% for non local residents.

Storage rent for the Playgroup to increase to £450 and for the Orpen Players to increase to £370.

Expenditure – Proposed by Mr Stevenson and seconded by Mrs Bowden

AtoZ	Cleaning materials	118.23
The Fire Extinguisher Man	Service fire extinguishers	158.63
D & M Electrics	Light bulbs	55.67
Caroline Nix	Cleaning	504.00
Roberts Cleaning Services	Window cleaning	25.00
M Taylor	Replace broken window	39.00
June Mayhew	Cleaning materials	32.98
Salary payment to Mrs Mayhew		

Minutes of the Environment Committee meeting held on Thursday 8th November 2007 were received.

4. **Allotments**

Mr Johnson will approach Mr King to see if he will be able to clear away the rubbish accumulated.

It was agreed to increase the Allotment rents for 2009/2010 to £24 per plot, £12 for a half plot.

A letter had been received from GAB Robins, solicitors acting for the resident of 1 Albany Close. The letter stated that cracks were being monitored following removal of the Oak tree and asked for removal of further hedging along the boundary. This work has already been done and it was noted that the resident had been advised that root disturbance would occur following removal of a large tree. A letter will be sent in reply to GAB Robins.

5. **Poors Land**

Atkins will be asked to join trustees for a site meeting to discuss the entrance to Poors Land. It was suggested that a five bar gate would be preferable to current proposals.

The PTA wrote to thank the trustees for use of Poors Land for their very successful Fireworks display and requested the same use next year on 8th November 2008 to 11 a.m on the 9th November. This was agreed.

6. **Lorkin Daniell Playing Field**

Mr Cutter has accepted the conditions set for use of the field for his wedding next year. A charge of £140 was agreed.

7. **Village Green**

The situation with regard to the high level barrier needs to be sorted out.

The Scout Hut rent cannot be increased until 2012.

8. **Correspondence**

There was no further correspondence.