

WEST BERGHOLT PARISH COUNCIL

Minutes of Trustees Meeting – 24th October 2007 – 7.30p.m.

In the Chair: Mr Gili-Ross
Trustees Present: Mrs Bowden, Mr Colbron, Mr Savage, Mr Sleigh, Mr Stevenson, Mr Stone, Mr Tyrrell
Clerk: Mrs Walsom
Present: Councillor Willetts arrived at 8.10p.m.

1. **Apologies for Absence**

Apologies were received from Mrs Church, Mr Johnson and Mr Short

2. **To approve and sign the minutes of the previous meeting**

With no amendments the Minutes were approved and signed.

3. **Hall Report**

Minutes of the Hall Committee meeting held on 11th October 2007 were received.

- Work to install the new lighting system is currently in progress.
- Work on the ceiling insulation will start week commencing 29th October 2007.
- The Trustees and the Orpen Players are now satisfied that the loop system is now working effectively.
- New furniture is installed in the office. Mrs Walsom and Mrs Mayhew have tidied the office and sorted out much of the paperwork.
- Notices have been put up in the hall to explain to users what work is being undertaken over the next few months.

Accounts

The accounts showed 75% income and 51% expenditure.

Expenditure – Approved by Mr Sleigh and seconded by Mr Stone

Furniture @ Work	Office Furniture	75.08
Caroline Nix	Cleaning	504.00
Mrs Mayhew	Refuse sacks	30.00
BT	Mrs Mayhew's Telephone	51.88
Vincent Pizzuto	Plumbing work	29.37

Salary payment to Mrs Mayhew

Minutes of the Environment Committee meeting held on Thursday 11th October 2007 were received.

4. **Allotments**

A meeting had been held between Mr Hodder, Mr Stone and Dave Nichols about access to Allotments from Mr Hodder's garden to retrieve footballs. This has now been satisfactorily reconciled for all parties.

5. **Poors Land**

Nothing further to report.

6. **Lorkin Daniell Playing Field**

Mr Mark Cutter and his partner have requested use of the Lorkin Daniell Playing Field, close to the Football Club, to erect a 9m x 21m marquee and a children's bouncy castle for their wedding on 16th August 2008. The marquee would be erected on the preceding Thursday and taken down on the following Monday. They intend to have 100 guests. They will also have a hog roast. Mr Cutter envisaged that there would not be too much of an issue with parking as many guests would use taxis. They intend to use the bar and toilet facilities of the Football Club.

Mr Sleigh declared an interest.

Following discussion it was agreed that the request would be approved subject to certain conditions. It was also agreed that this would not necessarily form a precedent. Any further requests would be discussed on their own merit following the outcome of this wedding.

The conditions for approval are:

- The disco will finish at 11p.m. and will have a limiter on noise
- Last orders at the bar will be 10.45p.m.
- Security and safety will not be the responsibility of the Trustees
- Insurance must be covered by the lettee

- The area must be left clean and tidy

Mr Cutter will be asked to consider the Orpen Hall and John Lampon Hall which would be a cheaper option and could be a suitable venue.

7. **Village Green**

There was no report.

8. **Correspondence**

There was no further correspondence.