

**Minutes of the Parish Council Meeting Held in the John Lampon Hall.**

**In the Chair:** Mr Gili-Ross  
**Members Present:** Mrs Bowden, Mr Colbron, Mr Johnson, Mr Short, Mr Sleigh, Mr Stone, Mr Tyrrell  
**Clerk:** Mrs Walsom  
**Present:** Councillor Tod and Councillor Willetts

1. **Apologies for Absence**

Apologies were received from Mr Savage and Mr Stevenson.

2. **To Approve and Sign the Minutes of the Previous Meeting**

The Minutes of the previous Parish Council meeting were approved and signed with no amendments.

Mrs Jenny Church was co-opted to the Parish Council. She will sit on the Environment Committee.

3. **Matters Arising**

There was a discussion about adopting Paragraph 12(2) of the Code of Conduct, which is not mandatory. This will be addressed again following the outcome of Item 4 below.

4. **To Discuss Proposed New Format of Future Meetings**

Following a course attended by Mr Stone, he suggested the Parish Council could consider a new format for future meetings, to encourage participation of members of the public. Examples of possible agendas and a report had been previously circulated. A working party of Mr Stone, Mrs Church and Mrs Walsom was formed. A progress report will be made at the meeting in September.

5. **Environment Report**

- Letters will be sent to residents of houses with overgrown hedges.
- Mr Johnson will explore the possibility of a village sign on the Newbridge Hill approach to the village and follow up on clearing the bridge area.
- It was agreed to accept a quote of £400 to cut back the Willow tree by the Queen's Head Pond following the fall of a large branch.
- Mr Johnson is communicating with Mary Moir, Footpaths officer for CBC about the condition and line of the footpath at Newbridge Mill, following a complaint from a resident. CBC is taking action and a reference number, 23707 has been allocated.
- It was agreed that Mrs Fosker could proceed with installing a dog bin in Hall Road. There will be a cost to the Parish Council for its installation and an ongoing cost for emptying it.
- West Bergholt was awarded a Merit in the RCCE Best Kept Village Competition. Mr Gili-Ross thanked Mr Stone, his team and Graham Broom for their hard work.

6. **Planning Report**

**GENERAL INFORMATION**

Policy UAE 14 Briefly states proposed new buildings or extensions should not be permitted where:

- (a) Development poorly designed and out of character with the appearance of the original building.
- (b) Proposal leads to the creation of cramped appearance or terracing of detached/semi properties. Min 1.00 m gap required at first floor.
- (c) Proposal has an overbearing effect on neighbours property, extension should not infringe a 45 degree line from the edge of the adjacent property
- (d) Proposal leads to loss of natural sunlight to habitable rooms including kitchens. 45 degree rule to centre of window applies.
- (e) Proposal leads to overlooking of neighbouring property.
- (f) Proposal leads to unacceptable reduction of garden or off street parking.

**SUMMARY OF PLANNING APPLICATIONS**

071735 Mr Bennett, Tresillian, Bourne Road – 2 storey side extension

No comments

071811 Mr De'ath, Rosaville, White Hart Lane – Replacement dwelling

No comments

071813/071815 Mr Barrow, Horsepits Farm, Cooks Hall Lane – Barn conversion with sun room extension and reinstate driveway

Plans withdrawn

CC/COL/81/07/071862 Heathlands Primary School – Single classbase extension with internal alterations

No comments

071855 J Purdy and Sons, Wickhams, Bures Road – Replacement dwelling

The proposal shows the house set in a 1m deep hollow. Based on experience the PC is concerned that this may be changed once consent is granted

071901 Mr and Mrs Claydon, 44 Pirie Road – Proposed new sunroom conservatory

No comments

**PLANNING DECISIONS**

071340 Mr and Mrs Stringer, 91 Albany Road

APPROVED

071452 Mr and Mrs Forrester, The Armoury, Armoury Road

REFUSED

071488 Mr Giles, 7 Colchester Road

APPROVED

**OTHER CORRESPONDENCE**

- Email from Mrs Salmon about the Colchester Skip Hire’s proposal to build a 65000sq ft processing plant on agricultural land. The PC has not yet received the application.

**7. Parish Plan**

Notes from the meeting of the West Bergholt Parish Plan Steering Group had been circulated.

**8. Finance Report and Proposed Expenditure**

The General Account showed 46% income, 23% General expenditure and 19% Environment expenditure (22% overall expenditure).

- The Financial Regulations had been updated by Mr Savage with minor changes. It was proposed by Mr Colbron, seconded by Mr Stone and approved by all members present to approve them.

It was proposed by Mr Sleigh and seconded by Mrs Bowden to approve the following payments:

**General Account**

Norhurst Landscape	Cut tree on Lorkin Daniell Field	400.00
Paul Cutler	Cut Oak tree on Lorkin Daniell Field	410.00
Anglian Water	Water Rates – Poors Land	20.04
CALC	Subscription	35.00
Inland Revenue	Employers NI	24.28
EACH	Donation from Quiz	261.40
Heathlands Primary School	Donation for Leavers’ Disco	50.00

Salary payments were made to Mr Broom and Mrs Walsom

**9. Correspondence**

- East Essex Area Forum meeting on 13/09/07 at the Venture Centre, Lawford.
- The Rural Housing Trust – New Affordable Housing Scheme – Open house at Rams Farm Road on 26/07/07 – 10a.m. to 5p.m.

**10. Borough Councillor’s Report**

There was no report.

**11. Village Bulletin**

The Village Bulletin has been entered into the EALC and RCCE bulletin competitions. Details about hiring the MUGA will be placed in the next bulletin as well as an article about overgrown shrubs encroaching on footpaths.

The next meeting will be on Wednesday 22<sup>nd</sup> August 2007

Signed .....Chair of Parish Council      Date.....