

## WEST BERGHOLT PARISH COUNCIL

### Minutes of Trustees Meeting – 28<sup>th</sup> February 2007

**In the Chair:** Mr Gili-Ross  
**Trustees Present:** Mrs Bowden, Mr Colbron, Mr Johnson, Mr Savage, Mr Short, Mr Sleigh, Mr Stevenson Mr Stone, Mr Tyrrell  
**Clerk:** Mrs Walsom  
**Present:** Councillor Tod and Councillor Willetts

1. **Apologies for Absence**

There were no apologies for absence.

2. **To approve and sign the minutes of the previous meeting**

With no amendments the Minutes were approved and signed.

3. **Hall Report**

- There is currently no money to replace the windows.
- A proposed extension in the loft is not practical mainly for cost reasons.
- The Risk Assessment reported that any asbestos in the hall is safe.
- Insulation was discussed. A loft hatch needs to be installed and insulation will be investigated.
- Five quotes were received for a replacement heating system. Following discussion it was agreed that a complete system, including new radiators and pipe work would be installed. There will be additional costs for boxing in radiators and pipe work. The contract will be awarded to Senroc with a quote of £10,480. Additional radiators will need to be installed at extra cost. The large old radiators will be sold.

It was agreed that the Parish Council will fund £5000 of the cost and the balance will be funded by the Hall account. The Parish Council will also fund the loan repayment due in 2007/2008. There will be an allocation for contingencies and making good the project.

#### **Accounts**

The accounts showed 106% income and 97% expenditure.

Performance Right Society – The Hall has been charged on the wrong basis and once activities using music have been identified a refund will be made.

#### **Expenditure** – Approved by Mr Savage and seconded by Mr Colbron

|                 |                    |        |
|-----------------|--------------------|--------|
| Vincent Pizzuto | Plumbing           | 81.12  |
| Caroline Nix    | Cleaning           | 516.00 |
| M A Smith       | Piano tuner        | 45.00  |
| J Mayhew        | Cleaning materials | 1.17   |

Salary payment to Mrs Mayhew

4. **Allotments**

Allotment rents have been collected. All allotments are now occupied and there is a waiting list. Water pipes are laid and ready to have the water connected. The oak tree causing subsidence to a property in Albany Close has been felled. Heathlands School will be asked if they would like an allotment should a suitable one become available.

5. **Poors Land**

Graham Broom has repaired the gate bar and replaced the padlocks. The gate on Colchester Road is still to be replaced.

6. **Lorkin Daniell Playing Field**

Broken glass has become a major problem on the playing field including large amounts found in the play area. Graham Broom has collected it up. The Football club has also complained about the problem. The Police will be notified.

The Football Club has removed a goal post leaning against the John Lampon Hall.

The dead Elm tree overhanging the garden of 25 Mumford Close will be removed at a cost of £185.

A Grant for £6,690 was applied for from East Essex Area Forum. We have been advised that this grant was successful, although written confirmation has not yet been received. Once formal notification has been received the original mountain climbing frame will be installed in the play area.

MUGA – The WBMSC will be notified that the electric box has been left open. They will also be asked for keys for Graham Broom and the Parish Council.

7. **Village Green**

Graham Broom has asked for the litter bin to be repositioned near the seat.

8. **Correspondence**

There was no correspondence.