

WEST BERGHOLT PARISH COUNCIL

Minutes of Trustees Meeting – 23rd August 2006

In the Chair: Mr Gili-Ross
Trustees Present: Mr Colbron, Mrs De'ath, Mr Savage, Mr Sleigh, Mr Tyrrell
Clerk: Mrs Walsom
Present: 3 members of the public, Councillor Tod

1. **Apologies for Absence**

Apologies were received from Mr Johnson.

2. **To approve and sign the minutes of the previous meeting**

With no amendments the Minutes were approved and signed.

3. **Hall Report**

- New front doors for the Orpen Hall and Social Club have been ordered. Awaiting date for installation.
- A Majorette's competition due to be held in the hall and on the Lorkin Daniell Field was cancelled. This appears to be due to a phone message received before the event complaining about the noise. The organiser decided to cancel so as not to annoy anyone. It was agreed to return the booking fee less 10% deposit once details have been fully explained.
- No Smoking notices are to be sourced and fixed in place.
- Quotes are being sought to repair a drain cover at the entrance to the car park.
- The Social Club has verbally asked if the hatch to the refectory could be enlarged at their expense. There is limited space to enlarge the hatch. However, a stable door could be a solution. This will be explored.
- CCTV and a loop system are of some concern and will be sorted out as soon as possible.
- It was agreed that the Hall needs a complete makeover to improve the appearance and services. This will be undertaken over a fairly long period. Proposals will be discussed and presented to the Trustees at a later date.
- Augustine Courtauld Memorial Awards – Grants are available.

Accounts

June - The accounts showed 40% income and 38% expenditure.

July - The accounts showed 45% income and 43% expenditure.

Expenditure – Approved by Mr Savage and seconded by Mr Johnson

Caroline Nix	576.00
A to Z Supplies	42.12
June Mayhew	30.98
CBC	70.00
Roberts Cleaning Services	25.00
Caroline Nix	444.00
A to Z Supplies	42.12
JCS Support Services	804.88

Salary payment to Mrs Mayhew

4. **Allotments**

A safety issue regarding the New Church Road gate needs to be resolved. Improved signs on both gates have been requested. The waiting list for plots has risen to 11. The available spare plots all need work before they can be rented out. Concern was expressed over the overgrown hedge adjoining properties on Church Close. There are some trees on the allotments gardens which should either be trimmed back or removed. Minutes had been received from the Allotment Holders Committee meeting.

5. **Poors Land**

ECC contractors have removed both sets of iron fencing along the old rear access to the school from School Lane. Concern was expressed that this, at present, allows vehicular access on to Poors Land. It is understood that the contractors will be carrying out works to remedy this matter. They will be contacted to ensure this work will go ahead as soon as possible.

6. **Lorkin Daniell Playing Field**

Record Playground Equipment contractors were called back to provide additional top soil to the new play area as the existing surface was contaminated. This area is now satisfactory. Grass seeding is planned to take place in the next 2 to 3 weeks. The CBC grant for Phase 3 of the play area was successful. Cory Environment will meet on 17th October to discuss their grant allocations.

7. **Village Green**

ECC contractors have carried out transferring a small amount of land from the school area to the Village Green. A BTCV working party is scheduled to trim back bramble and other overgrown vegetation in the latter part of the month.

8. **Correspondence**

There was no correspondence.