

WEST BERGHOLT PARISH COUNCIL

Minutes of Trustees Meeting – 28th June 2006

In the Chair: Mr Gili-Ross
Trustees Present: Mr Colbron, Mr Johnson, Mr Savage, Mr Tyrrell
Clerk: Mrs Walsom
Present: 3 members of the public

1. **Apologies for Absence**

Apologies were received from Mrs De'ath and Mr Sleigh.

2. **To approve and sign the minutes of the previous meeting**

With no amendments the Minutes were approved and signed.

3. **Hall Report**

- Mr Colbron was elected Chair of the committee.
- It was proposed by Mr Savage and seconded by Mr Johnson to proceed with replacing the front doors of the hall with heavy duty doors to keep out intruders. The type of windows is to be decided depending on cost but, for aesthetic value, Mr Tyrrell suggested porthole windows to be in keeping with the doors on the John Lampon Hall. Each door will cost approximately £1600 less 2 ½% if both doors are replaced (depending on the cost of porthole windows) plus £160 for painting.
- Equipment for drug taking was found by the staff from Bluebells in the car park. The police have been contacted but have so far not responded.
- Timings have been adjusted on the radiators during the day to stop a trickle of heat.
- The committee will look at the possibility of new chairs and card tables. The Orpen Players have no chairs for the changing rooms during productions as they are all used up.
- The Health and Safety report was looked at and a staged process of repairs was discussed. The repairs will take place over a few months to clear the reported list.
- Floor tiles in the main hall have been replaced at a cost of £150.
- More tiles and slates have been disturbed on the roof and an external iron drain pipe has been removed. Quotes are being sought for replacements.
- The new Village Hall Adviser at RCCE is Sue Sheppard.

Accounts

The Hall account showed 29% income and 14% expenditure.

Expenditure – Approved by Mr Savage and seconded by Mr Johnson

Roberts Cleaning Services	£ 25.00
Caroline Nix	£ 492.00
Aon Ltd	£2510.95
Metro Rod	£ 52.88
Alan Brown	£ 150.00
West Bergholt Social Club	£ 898.32
Salary payment to Mrs Mayhew	

4. **Allotments**

A meeting with the allotment holders committee took place and the minutes had been circulated. A notice board has been erected – supplied by Bob Hollock with fixings supplied by Alan Mullis. The hedge alongside Chapel Road is to have overgrown parts cut back. There are overgrown trees which need to be looked at.

5. **Poors Land**

See Village Green Item 7.

6. **Lorkin Daniell Playing Field**

- Contractors have put in safety matting and the new play equipment. The area was temporarily fenced off. Seeding is still outstanding and will take place early in the autumn. Paul Downer has quoted £300 to finish the work. It appears that the last 5 tonnes of top soil were substandard and contained some glass. Mr Johnson will meet with the contractors to sort this out. Whilst the work took place a Rhino post was taken. Vehicles are unable to enter the area.
- ROSPA made an inspection of the play area before work started.
- The Football Club has agreed to remove some items behind the clubhouse which are a health and safety concern.

7. **Village Green**

A site meeting took place with representatives from ECC and members of the Parish Council to discuss the exchange of land. The proposed new fence at the front of the school will necessitate a tree being cut down. Soil will be removed from this area and it will be restored as heath land. Vehicular access to the school will cease from School Lane and the left hand fence will be

removed and possibly replaced with boundary markers rather than a new hedge. The access on to Poors Land may be narrowed. Firm proposals are awaited from ECC.

Mr Johnson met with Ms Claire Cunningham to discuss possible discrepancies with where the boundary should be between Poors Land and the Village Green.

8. **Correspondence**

There was no correspondence.