

**Minutes of the Parish Council Meeting Held in the John Lampon Hall.**

**In the Chair:** Mr Gili-Ross  
**Members Present:** Mrs Bowden, Mr Colbron, Mr Savage, Mr Short, Mr Stevenson, Mr Tyrrell  
**Present:** 1 member of the public  
Councillor Tod  
Councillor Willets

The meeting was preceded by a minutes silence in memory of Daniel Mullinger, the Heathlands pupil who was killed in a tragic accident yesterday.

1. **Apologies for Absence**

Apologies were received from Mr Johnson, Mr Sleigh, Mr Stone and Mrs Walsom

2. **To Approve and Sign the Minutes of the Previous Meeting**

The Minutes of the previous Parish Council meeting were approved and signed with no amendments.

3. **Matters Arising**

A letter of support will be sent to the school, following the tragic events of yesterday, and as a mark of respect this meeting will be kept to a minimum.

4. **Environment Report**

- The seat near the village sign has had a metal bracing removed. The wood of the seat has been repainted to deter graffiti.
- Pay rise recommended for Graham Broom, report to go to F&GP.
- Various hedges around the village require cutting back – beside Garthwood Close, Methodist church hedges, land to the right of the brewery buildings. Letters to be sent to the owners requesting action.
- Letter received from Dennis Willetts re the state of New Bridge Hill. Highways to visit and discuss what can be done. This has now been completed.
- Oak tree next to 86 Lexden Road. Met with arboriculture officer and agreed some pruning to be done. The TPO on oak tree cannot be revoked.
- Tree has fallen down in the play area. Tree is in the hedge which is the responsibility of the PC. A contractor, who has been used before, will stop a current job to remove it on 28<sup>th</sup> June at a cost of £400. Agreed to proceed immediately due to current circumstances.

5. **Planning Report**

**GENERAL INFORMATION**

Policy UAE 14 Briefly states proposed new buildings or extensions should not be permitted where:

- (a) Development poorly designed and out of character with the appearance of the original building.
- (b) Proposal leads to the creation of cramped appearance or terracing of detached/semi properties. Min 1.00 m gap required at first floor.
- (c) Proposal has an overbearing effect on neighbours property, extension should not infringe a 45 degree line from the edge of the adjacent property
- (d) Proposal leads to loss of natural sunlight to habitable rooms including kitchens. 45 degree rule to centre of window applies.
- (e) Proposal leads to overlooking of neighbouring property.
- (f) Proposal leads to unacceptable reduction of garden or off street parking.

**SUMMARY OF PLANNING APPLICATIONS**

071488 Mr Giles, 7 Colchester Road – 2 storey extension to provide enlarged first floor bedroom and bathroom.

The proposals are against policy CBC UAE 14 a,b and c. The PC is seeking a higher quality of extension design to properties in prominent locations. Land to the right of the property has recently been acquired and there is a probability that it will be developed in the near future. Recommend refusal in current form.

071567 Mr and Mrs Senior – 8 Albany Road – Kitchen / utility room extension.

No comments

071603 J Drummond and C Hampshire – 50 Lexden Road – Erection of dwelling with access off Lexden Road and detached garage with access of Firmins Court. Renewal of application F/COL/02/0703.

No comments

071615 Mr & Mrs Girkin, Coach House, 1 Manor Road – Double garage to replace existing garage.

No comments

## PLANNING DECISIONS

071070	Gorse Cottage, Nayland Road	APPROVED
071078	Crockeys, Chapel Lane	APPROVED
071217	Land to rear of 26 New Church Road	REFUSED
071302	90 & 94 Chitts Hill	APPROVED

## OTHER CORRESPONDENCE

- None.

### 6. Parish Plan

The minutes of the parish plan steering group had previously been circulated .

The stall at the village fete was a success and suggestions have been recorded. All consultation has now taken place – next step is the writing of the plan.

Best Kept Village – have been short listed in a group of five and the review took place with the panel on Tuesday, with a number of representatives from the village and various village organisations. It was a comprehensive presentation which was carried out at short notice and thanks are given to all who were present and in particular Mr Stevenson and Mr Stone. Agreed that a general thank you letter be sent to all who represented the village. The decision will be announced on 11<sup>th</sup> July.

### 7. Finance Report and Proposed Expenditure

The General Account showed 46% income, 15% General expenditure and 12% Environment expenditure (14% overall expenditure).

- Mr Savage needs to phone to get confirmation re the final grant claim.
- The Football club licence is due for renewal – runs for 3 years. Annual rent needs reviewing – current rent is £380 for the pitch and £42 ground rent (£422). The revised rent will run until 2010 and the proposal is to increase it by approximately 8% to £400 for the pitch and £50 ground rent (£450). This increase was approved. A letter will be sent to the football club detailing them of the increase.
- Details re changes re car allowances on expenses will be circulated

It was proposed by Mr Savage and seconded by Mr Tyrrell to approve the following payments:

#### **General Account**

RCCE	Subscription	80.00
Playsafety Ltf	RoSPA play equipment inspection	108.10
Terry Claydon	Allotment – additional water supply	23.70
Mail Boxes etc	Printing 1500 copies (Village Bulletin)	388.00
Anglian Water	Allotments (13/12/06 – 07/06/07)	104.46
Colchester Borough Council	Refuse collection (9 weeks)	217.64
Allianz Insurance plc	Insurance	142.34

#### **Hall Account**

Planned Plant Ltd	Radiator Hire	270.25
Abacus	Door furniture (lock to store room and 2 doors)	153.06
Caroline Nix	Cleaning	504.00

Salary payments were made to Mr Broom and Mrs Walsom from the General Account and Mrs Mayhew from the Hall Account.

### 8. Correspondence

- RCCE meeting – 11<sup>th</sup> July 7.30pm at Essex Barn, Channels Golf club – includes Best Kept Village award – to book 3 places for Mr Gili-Ross, Mr Stevenson and Mr Stone.

- CBC – Introducing the new “Smokefree” regulations – no smoking signs required for the Orpen Hall, Mr Colburn reported that this had been done. A notice is also required in all PC owned bus shelters – this is the one by the Methodist church. Mr Savage to arrange.
- EALC – Annual Newsletter Competition – passed to Mr Colborn for consideration by the editors.
- ECC Speed Survey results from George Ward – noted that Lexden Road would be preferred site for a VAS.
- ECC Mobile Library Service Review – revised service timetables will begin week commencing 2<sup>nd</sup> July 2007.
- CALC – Annual subscription of £35 is due.
- Mr Gili-Ross reported on a meeting with Mr Stone and Mrs Walsom following Mr Stone’s attendance on a training course. A number of suggestions came from the course on how to make the PC and its meetings more attractive and of more interest to the public. Agreed that this be an item for discussion at the July meeting and that Mr Stone be asked to report giving his views and to incorporate items from the training course.
- Copy of a letter from a member of the public to the Planning department of CBC re the use of the land at the rear of the White Hart – caravans being lived in, stated that they have records about this if required.
- Health & Safety Courses 17/7/2007 and 27/9/2007.
- Essexinfo.net newsletter – to be passed to Dave Kingaby.
- Joint EALC/ETP/SLCC Parish Clerks Networking Event – 2/11/07
- EALC response to a question from Mr Stone at the “Councillor Training Day”
- EALC – Buckingham Palace Garden Party 2008 – In previous years nomination were sort from the PC for someone from the community to be invited, this year invitations are in recognition of past service so it is appropriate that Parish Councils should nominate their Chairman for an invitation. Mr Savage proposed and Mrs Bowden seconded that Mr Gili-Ross be nominated as a potential recipient of an invitation.

9. **Borough Councillor’s Report**

Councillor Tod reported that a letter of condolence has been sent to Heathlands School.

A letter of complaint has been received re an overgrown hedge in Chapel Lane opposite Valley View. Passed to the Environment committee to process with other hedge letters.

Water pipe is being laid under the A12 today.

10. **Village Bulletin**

Letter and card sent to Mr Short re Clare Short.

A member of the public expressed her annoyance that Mrs Bakers name was published in the Bulletin re the problems with the Queens Head, when she in fact was the spokesperson for a whole group of villagers. Mr Gili-Ross replied that the views expressed in the bulletin are those of the editors and not of the PC. Anything discussed at a PC meeting can be recorded in the press and copies of the minutes are available to all. The complaint will be passed to the bulletin editors for remedial action and it is hoped that lessons can be learnt. It was noted that the PC do not proof read the bulletin before it is published.

11. **Sub Committees**

Make up of the sub committees has been reviewed and to maintain the balance and to allow newer councillors to gain more experience the following has been decided:-

Planning : - Mr Tyrrell, Mr Savage and Mr Stone – remit to be extended to be involved when detailed specs and regulations are required.

Environment : - Mr Johnson, Mr Colborn, Mr Short, Mr Sleigh and Mr Stone.

F&GP :- Agreed that this does not need to be the chairs of the sub committees – Mr Savage, Mr Gili-Ross, Mrs Bowden, Mr Johnson and Mr Tyrrell.

Hall : - This is where the majority of the work will be required in the next year with a spend of approximately £30K to sort. Mr Gili-Ross to chair, Mrs Bowden, Mr Colborn, Mr Short, Mr Sleigh and Mr Stevenson. Date and time to be agreed.

The next meeting will be on Wednesday 25<sup>th</sup> July 2007

Signed .....Chair of Parish Council      Date.....