

WEST BERGHOLT PARISH COUNCIL

Minutes of Trustees Meeting – 22nd November 2006

In the Chair: Mr Gili-Ross
Trustees Present: Mr Colbron, Mr Savage, Mr Short, Mr Stevenson, Mr Stone
Clerk: Mrs Walsom
Present: 3 members of the public
Councillor Willetts arrived 8.05p.m.

Mrs De'ath had resigned from the Trustees prior to the meeting.

1. **Apologies for Absence**

Apologies were received from Mr Johnson and Mr Tyrrell.

2. **To approve and sign the minutes of the previous meeting**

With no amendments the Minutes were approved and signed.

3. **Hall Report**

- Mr Tyrrell took over as Chair of the Hall committee. Mr Colbron will serve as Vice Chair as a temporary measure.
- The condition of the hall is generally poor.
- Up lighters will be installed in the future and an electrician or similar expert such as Philips should be consulted to design a lighting system for the building.
- Repairs are needed to the plaster work around the new doors. The person who carried out similar work for the Social Club quoted approximately £200 to do the work. He will be asked proceed.
- Quotes will be obtained for decorating the hall.
- Heating system – An electrical fault has been repaired and it is hoped the existing boiler will continue to work until next spring. The whole heating system needs replacing and the building, including the Social Club needs insulating. Three quotes will be sought for a dual system. Grants will be sought to help with the high cost of this project.
- Some areas of the car park need attention. An advert will be placed in the Village Bulletin for this work.
- The hearing loop has been ordered and additional CCTV has been installed.
- A callout rota has been arranged for members of the Hall committee. This will be discussed further before it is implemented.
- The possibility of incorporating a booking system into the village website will be investigated.
- Hall bookings have significantly increased.
- No Smoking signs will be ordered from AOK Signs and additional chairs will be ordered from Viking Direct.
- Meetings will be held on the 3rd Wednesday of the month at 7.45p.m. in the John Lampon Hall with the exception of December.

Accounts

The accounts showed 69% income and 75% expenditure.

The proposed budget for 2007/2008 was approved. Hall hiring rates will increase on average by 3.5%.

Expenditure – Approved by Mr Savage and seconded by Mr Colbron

Elanar Technical Services	113.59
Caroline Nix	408.00
Vincent Pizzuto	113.89
C & H Heating	934.13
Cooper & Brome	39.07
A to Z	35.23
Roberts Cleaning Services	25.00

Salary payment to Mrs Mayhew

4. **Allotments**

- It was agreed that the hedge along New Church Road could be cut to ground level by the allotment holder adjacent to it who volunteered to do this following her letter of complaint about damage caused to person and property whilst clearing the hedge cuttings.
- The following alterations will be made to the Allotment Rules:
 - Fruit trees to be kept to not more than 6 feet in height and not to impede pathways
 - Amend Rule 9 – change period of one year to 6 months
 - New Rule – Allotment holders to sign that they have read the rules and agree to conditions. Copy to be retained by the Clerk
 - Bonfires – change of periods – There will be 2 periods of burning, each consisting of one week. The first period will be mid May, and the second mid September. A skip will be provided mid October for excess green waste. This will be on a trial basis.

- It is recommended that a letter is sent to holders of uncultivated plots to say the plots will be re-let to others on the waiting list.
- New warning signs on the entrance gates are to be purchased and fixed at a cost of approximately £76.
- Spraying of overgrown plots to be co-ordinated by the Allotment committee.
- It was agreed to pay £30 for the removal of a tree.
- Any gateways onto the allotments from adjacent gardens will be blocked off.
- An estimate will be sought for repairs to the fence along New Church Road.
- A trench has been dug to accommodate the proposed new water access point. The cost of additional piping is approximately £30.
- It was agreed that a 6' x 4' shed could be placed on an allotment as requested by the allotment holder.
- It was proposed by Mr Savage and seconded by Mr Stone that allotment rents for 2008/2009 would not increase following the large increase for 2007/2008.

5. **Poors Land**

Temporary fencing is still in place to prevent vehicular access. The gate from Colchester Road onto Poors Land is to be replaced to include a self-closing hinge. Costs are being obtained for the work.

6. **Lorkin Daniell Playing Field**

The Grant application from RCCE for phase 3 of the playground equipment was not approved. A quote for a smaller version of the climbing frame of £14,900 has been received. The smaller frame will be purchased. Funding will come from the Trustees Playing Field account - £4000, the Parish Council - £1000 and £9900 already approved from CBC and ECC whose approval will need to be sought before purchasing the cheaper item.

The Hall committee has asked if the area behind the Football Clubhouse can be fenced off. This will be investigated.

7. **Village Green**

- The high barrier at the entrance is still under discussion with the insurance company.
- Complaints were received about rubbish, empty cans and bottles, near the school. This is usually cleared up quickly by Mr Broom.

8. **Correspondence**

There was no correspondence.