

WEST BERGHOLT PARISH COUNCIL

Minutes of Trustees Meeting – 25th October 2006

In the Chair: Mr Gili-Ross
Trustees Present: Mr Colbron, Mrs De'ath, Mr Johnson, Mr Savage, Mr Sleigh, Mr Stone, Mr Tyrrell
Clerk: Mrs Walsom
Present: 1 member of the public

1. **Apologies for Absence**

Apologies were received from Mr Short.

2. **To approve and sign the minutes of the previous meeting**

With no amendments the Minutes were approved and signed.

3. **Hall Report**

- A drain cover has been repaired by Mr Cant at a cost of £381.
- Following a requirement by AON, the insurers, a quote has been received from C & H Roofing for repairs to the roof, guttering and down pipes. The quote for £650 was approved. The necessary work may increase should more damage be found.
- Additional CCTV coverage was approved. The funding for this will be 50% from Phase 2 of the Parish Grant Scheme and 50% (£2200) from hall funds.
- A letter had been received from the President of the West Bergholt WI advising of an incident involving tables falling over on the trolley causing injury to a WI member. The tables have now been restacked horizontally which should avoid further problems. Mrs Mayhew will be asked to advise hirers on how tables should be stacked and the hirer will be asked to sign to confirm knowledge of these arrangements. A notice will be erected by the tables.
- Quotes have been received for a Loop and Public Address system as part of Phase 2 of the Parish Grant Scheme. The system will cost about £1700 of which £940 will be funded by the grant. This was approved. An extended warranty will be looked into.

Accounts

The accounts showed 58% income and 53% expenditure.

Expenditure – Approved by Mr Savage and seconded by Mr Tyrrell

Metro Rod	158.63
BIS Door Systems	4112.79
Caroline Nix	504
Mrs Mayhew	25.75
Rex Cant	381.87
Mrs Mayhew	30.80

Salary payment to Mrs Mayhew

4. **Allotments**

- The position regarding letting of allotments is healthy
- Bonfire week has taken place and no complaints were received. Smoke had drifted over towards the Co-op on one occasion due to the burning of wet waste. This will be brought to the Allotment committee's attention.
- It has been requested that a large tree on the allotments (possibly an apple tree) be removed. A walnut tree has been removed.
- Hedge cutting is now complete. This left some mess. However, volunteers have cleared the cuttings away. Mr Broom agreed to place no parking cones in the area to allow the tractor to get alongside the hedge.
- The Allotment sub committee had met. Some issues raised will be discussed by the Environment committee at their next meeting.

5. **Poors Land**

Temporary fencing is now in place to prevent vehicular access. The metal barrier is to be swung round to go parallel with the road. The gate onto Colchester Road is in a poor state of repair.

6. **Lorkin Daniell Playing Field**

Mr Sleigh has organised the removal of metal objects alongside, and behind the football club. The Football Club will be given until the end of the year to remove some lighting masts. This is in response to a Health and Safety report received by the Parish Council.

Grass seed has been applied to the play area. The contractor has agreed to return to see if any further spot applications are needed.

Mr Johnson will organise a tree surgeon to work on the oaks on the boundary of the field and trees at the front of the Hall.

7. **Village Green**

Repairs need to be made to the barrier at the school access entrance. This is currently with the insurers. It was agreed that the barrier, once repaired, should be closed outside school hours.

It was agreed that posts along the access road should remain. Some of them will need to be replaced due to damage.

8. **Correspondence**

There was no correspondence.