

WEST BERGHOLT PARISH COUNCIL

Minutes of Trustees Meeting – 27th September 2006

In the Chair: Mr Gili-Ross
Trustees Present: Mr Colbron, Mrs De'ath, Mr Johnson, Mr Savage, Mr Short, Mr Sleigh, Mr Stone, Mr Tyrrell
Clerk: Mrs Walsom
Present: 1 member of the public

1. **Apologies for Absence**

Apologies were received from Councillor Willetts.

2. **To approve and sign the minutes of the previous meeting**

With no amendments the Minutes were approved and signed.

3. **Hall Report**

Following a tour of the site a 3 – 5 year refurbishment plan had been distributed. This included:

- Replacement of front doors to the hall and the Social Club
- Ledge outside John Lampon Hall fire escape has been vandalised and top slabs missing. It was suggested that the whole item should be replaced with a concrete sloping ramp for disabled exiting
- A light sensor outside the John Lampon Hall entrance has become detached and a light above the front door has been broken
- Many roof tiles need repositioning. Ideally the whole roof needs to be overhauled
- Guttering, downpipes and some wooden fascia boards need replacing and the downpipes could be coated with 'climb proof' paint. A cooler pipe outside the Social Club has no drain and the water from condensation is running over the ground. It needs a drain to avoid a slippery surface
- A manhole outside the hall has sunk and needs restructuring
- The wooden door to the boiler house needs replacing and the electricity box is not secure on the wall
- The windows, although serviceable, need to be completely rubbed down and repainted. Ideally they could be replaced for aesthetics
- The fire exit doors on the kitchen and Social Club require attention
- There is still rubbish beside and behind the Football Club. Steel and metal items are the remains of building works on the MUGA site and also missing downpipes from the hall are there
- The possibility of clearing and fencing off at appropriate places, to inhibit gatherings of youths and restrict vandalism was suggested
- Internal decorating throughout the hall is needed
- The ground at the rear of the hall needs resurfacing, possibly with block paving or slabs
- Anti smoking signs to be sourced
- White lines to be painted at the front of the stage
- Emergency Exit sign for the stage exit to be sourced
- New chain and shackle for lights on stage to be erected to hold 1.5 tonnes
- It was agreed to purchase 12 chairs at a cost of £13.99 each, requested by the Orpen Players

A blocked drain at the front of the hall is due to drainage problems in the road. Anglian Water is to investigate. There is a blocked toilet at the front of the hall.

Accounts

The accounts showed 56% income and 50% expenditure.

Expenditure – Approved by Mr Savage and seconded by Mr Colbron

Roberts Cleaning Service	25.00
Caroline Nix	240.00
Granwax Products	34.87
J Mayhew	40.80
D & M Electrics	52.41
New Horizon Majorettes	82.62

Salary payment to Mrs Mayhew

4. **Allotments**

Mrs De'ath purchased herbicide treatment for the spare allotments. Trees have been removed from some allotments. It was agreed that £30 be paid to Mr Claydon for their removal. It was agreed to cut the hedge along the back of Church Close but not anything off its height. The residents of Church Close have been advised. Mr King will carry out the work. The subsidence claim is ongoing. A letter had been received from the claimant's solicitor which was passed directly to the insurance company.

Overgrown plots need clearing and levelling off before they can be let. There is now a waiting list of people wanting to let allotments.

The next period for bonfires is the first 2 weeks in October.

5. **Poors Land**

Following a meeting between Atkins (for ECC), Mr Gili-Ross and Mr Johnson it was agreed that a hedge would be planted across the old School Lane entrance with a wooden railing fence behind it as a temporary measure to prevent vehicular access until the hedge is established. The existing high and low barriers will be re aligned. Before any land is reinstated as heath land expertise will be sought.

6. **Lorkin Daniell Playing Field**

A large branch has been removed from the field.

7. **Village Green**

See Poors Land above. Some bramble has been cut back. More work is to be undertaken. A plan is to be devised with the River Colne Countryside Project. The damaged barrier at the entrance is with the insurers.

8. **Correspondence**

There was no correspondence.